

I.E.S ASHLANE ENGLISH MEDIUM PRIMARY SCHOOL,
D.S BABREKAR MARG, DADAR, MUMBAI -28
MINUTES OF SECOND P.T.A-EC MEETING

Minutes of the 2nd Meeting of the Parent Teachers' Association Executive Committee (PTAEC)2017-18 of I.E.S Ashlane English Medium Primary School, Dadar (W), Mumbai, held on 5th January 2018 at 4.45 p.m in the Sports Room.

The following members attended the meeting of the PTAEC:

Sr. No.	Name of the PTAEC Member	Designation
1.	Smt. Asha Sanjiv Keskar	Chairperson
2.	Smt. Kavita A. Moule	Vice Chairperson
3.	Smt. Priyanka Walavalkar	Jt. Secretary
4.	Smt. Suvarna S.Prabhu	Member
5.	Shri. Umesh D.Rajpure	Member - Parent (II)
6.	Smt. Ashwini D.Nirgude	Member - Parent (III)
7.	Smt. Namrata P.Aswekar	Member - Parent (IV)
8.	Smt. Supriya M.Sadaphule	Member - Teacher (I)
9.	Miss. Chandani B.Nidbane	Member - Teacher (II)
10.	Miss. Bhagyashree Phatnaik	Member - Teacher (III)
11.	Miss. Ashwini Anil Kamble	Member - Teacher (IV)

1. Smt. Priyanka Walavalkar - Jt. Secretary - Parent of Std.I was absent.
2. Shri. Nitin Chande duly appointed videographer was also present from the commencement of the meeting for video recording the proceedings.
3. The Meeting commenced at 5.00 p.m. The Chairperson Smt. Asha S. Keskar declared that out of the total number of 13 PTAEC Members, 12 members were present and attended the meeting. Therefore, the quorum required under the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, has been complied.
4. The Chairperson Smt.Asha Keskar welcomed all the P.T.A EC Members and introduced herself as the new Principal and Chairperson.

5. The Chairperson asked the members whether they have received the Notice dated 21.12.2017 along with the Agenda for today's meeting. All the members accepted that they have received the Notice.
6. The Chairperson asked the members whether she could dispense with reading the Notice and the Agenda for the meeting since all the members had accepted receiving the Notice and the Agenda. The members accepted her request for dispensing with reading the Notice and the Agenda for the meeting.
7. The Chairperson thereafter proceeded to the first item on the Agenda, which was to inform about fee structure for the academic year 2018-19.

Tuition Fees- Rs 3000 per month

Term Fees - Rs 3000(to be paid twice in a year i.e. June & December)

Total Fees- Rs 42000 yearly

The Chairperson informed about the fee structure.

8. The second item of the Agenda discussed was the II Unit Test Time Table & Portion. She also informed the parents that the unit tests would be conducted during school hours.

Sr. No	Date	Subject	Marks
1.	15.01.2018	EVS (Std III &IV)	20
2.	16.01.2018	Grammar	25
3.	17.01.2018	English	20
4.	18.01.2018	Maths	20
5.	19.01.2018	Marathi	20

Portion- November & December (Refer Diary).

Paper Pattern- Will be given by the class teachers.

9. Forthcoming activities: -

a) In order to promote Marathi language 1st Jan- 15th Jan will be observed as Marathi Saptah wherein activity for every class will be as follows.

Std I - Poem Recitation (Badbadgeet)

Std II- Story Telling

Std III- Picture Composition

Std IV - Reading of a Marathi story book.

Scout- Granth Dindi.

given to the students. They should collect pictures, articles etc. for the magazine.

The Chairperson informed the parents that the students should come in full School Uniform (Black shoes & brown socks with yellow strip).

b. Prize Distribution will be held on 13th Jan. wherein 2nd and 3rd prize winners will receive their prizes.

c. Drawing- Shivaji Park Nagrik Sangh will conduct a drawing competition on 7th Jan, Sunday. Entry fee for the same Rs 30 to be paid at the venue on the same day. Kindly note that the competition is open to all but not compulsory.

14th Jan A Drawing competition will be held at the Mayor's bungalow. Timing for the same will be 8.30am to 11.30 am. Only selected children will participate in the competition.

d. Swami Prempuriji Trust Organizes various competitions which will be held on 25th, 26th and 27th January. Only Selected children & Programmes will be sent forth for this competition.

10. General Points: _

a. The chair person informed the members that Aadhar Card and Caste Certificate being very authentic should be submitted at the earliest. Caste Certificate should bear the name of the child. No changes will be made after the L.C. is issue.

b. Blessing Ceremony of Std -IV will be held in the last week of Feb.

c. 13th Jan. Saturday will be a compensatory working day and the time table of Friday should be followed.

d. 26th January will be a Holiday and 31st Jan will be a half day for students.

e. Orals will commence from the 1st week of March.

f. Swacchata App information was given.

g. Queries were cleared and the members accepted that they had no other issues to be discussed.

h. The chairperson then thanked the members and declared the meeting as concluded at 5.30 pm

i. The videographer was directed to switch off the video recording and hand over the proceedings on hard disc.