Admission Brochure – 2016-2018

Post Graduate Diploma in Management

Post Graduate Diploma in Management (Pharma and Healthcare Management)

Indian Education Society's
Management College and Research Centre
‘Vishwakarma’ M. D. Lotlikar Vidya Sankul,
791, S. K. Marg, Bandra Reclamation,
Mumbai – 400 050.  INDIA.
Tel. No. +91 22 61378329/ 330, (MO): 9029201800 / 7045348207; Fax: +91 22 61378444
Email: admissions@ies.edu  Web: www.ies.edu/management
IES Management College and Research Centre (IESMCR) is recognized as a premier business school, committed to academic excellence and value based education. In our endeavor to shape and develop business leaders, we offer several courses.

PGDM programme offered by IESMCRC is the Programme approved by AICTE.

Please read all the sections carefully, follow the instructions as stated and fill in as much details about yourself as you can. You need to provide relevant details against the mandatory fields during the application process. This will enable us to assess your application properly.

1. **Eligibility**

**PGDM**
Specialization - Finance, Marketing, HR, Systems, Operations and Entrepreneurship Management

- Bachelor degree in any discipline from a recognized University with minimum 50% marks in aggregate or equivalent grade.

**PGDM (Pharma and Healthcare Management)**

- Bachelor degree in Pharmacy, Medicine, Biology, Chemistry and other Life Sciences with minimum 50% marks in aggregate or equivalent grade.

Applicants appearing for final year degree examination can also apply. However, if selected, they will have to produce the proof of completion of their graduation with minimum 50% marks before **29th October, 2016**, failing which their admission will be cancelled and the entire fees paid by them will be forfeited.

Applicants having backlog of subjects or ATKTs, which are not cleared till 31st March 2016 are not eligible for admission. Similarly those who did not clear their SSC and HSC examinations in the first attempt are also not eligible for admission.

2. **Aptitude Test**

Applicants who have appeared in one of the following written aptitude tests are eligible to apply:-

- GMAT
- CAT (2015)
- XAT (2016)
- MAT (2015-16)
- ATMA (2015-16)
- CMAT (2015-16)
- MH-CET (2016)

Applicants must submit the documentary proof / evidence for the aptitude test score which they are mentioning in the form. If candidates have not received the test score till the time of submitting the application form then they should submit the photocopy of their score card at the time of PI.
Applicants should mention scores of all the tests they have appeared for. IES MCRC will consider the highest score among all the tests which the applicant has provided in the application form.

GMAT, CAT, MAT, XAT, ATMA and CMAT will have 10% additional weightage as compared to MH-CET.

**Note:** IIMs or any other agency conducting the above tests have no role in the selection process of IES MCRC.

### 3. Admission Processing Fees and Payment Options

a. The admission processing charges for PGDM Programme are Rs.1500/-.
b. The admission processing charges can be paid online (VISA/MasterCard/Netbanking) or offline (DD/NEFT).
c. Applicants will be given access to the online application form upon confirmation of the payment.
d. The application will be considered as accepted after the completion of entire application form.
e. If the applicants choose to pay by Demand Draft or Online Money Transfer (NEFT), they should provide the DD number in case of Demand Draft or UTR number in case of NEFT and enter the details while making the offline payment. After submitting the details ‘Payment Confirmation Form’ will be generated.

The bank details required for NEFT are as follows:

<table>
<thead>
<tr>
<th>Account Name</th>
<th>IES MCRC (Autonomous)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank Name</td>
<td>The Greater Bombay Co. op Bank Ltd.</td>
</tr>
<tr>
<td>Branch</td>
<td>Bandra Reclamation, Mumbai</td>
</tr>
<tr>
<td>Account No.</td>
<td>30200044913</td>
</tr>
<tr>
<td>IFSC Code</td>
<td>GBCB0000018</td>
</tr>
<tr>
<td>Type of account</td>
<td>Saving</td>
</tr>
</tbody>
</table>

i. The applicants should take the printout of the ‘Payment Confirmation Form’ and send it to the College address (along with DD if the payment is made using demand draft); within 3 working days.

ii. After confirming the payment status by College, applicants will be given access of the online application form. The application will be considered as accepted after the completion of entire application form.

**Forms received after the last date will not be considered.**
4. **Mandatory Documents**

All the applicants who get shortlisted for participating in the selection process are advised to submit one set of self-attested documents as per the following sequence of documents at the time of Personal Interview.

a. 10th, 12th, and Degree (Semester / Year wise) Mark Sheets and Certificate.

b. Aptitude Test (GMAT / CAT / MAT / XAT / ATMA / CMAT / MH-CET) Score Card, whichever is applicable.

c. Work Experience Certificate (If any)

d. “Gap (IF ANY) Affidavit” (Period after Graduation till Admission Date)

e. Photographs 2 Nos. – Stamp Size (Please write Name on the reverse side of the Photograph along with the Registration No.)

f. Aadhar Card

*The shortlisted applicants must bring the original certificates related to work experience for the verification at the time of Personal Interview.*

5. **Selection:**

The selection process will be based on various parameters to test the personality, interest and ability of the candidate. The details of the parameters will be made available to the candidates through college website and will also be communicated to the candidates.

*Original documents are required to be submitted at the time of admission.*

Applicants will be given provisional admission on the basis of merit based on their respective performance in the selection process. All documents shall be verified by IESMCRRC with the application registration form details. During verification if any incorrect information is found then the form will be outright rejected.

6. **Course Fees**

**PGDM**

- 1st year: Rs. 3,00,000/- + Refundable Deposit Rs. 5,000/-
- 2nd year: Rs. 3,00,000/- + Rs. 500/- towards membership of Alumni Association

**PGDM (PHM)**

- 1st year: Rs. 2,60,000/- + Refundable Deposit Rs. 5,000/-
- 2nd year: Rs. 2,60,000/- + Rs. 500/- towards membership of Alumni Association

*Selected applicants will have to pay the entire fees at the time of admission.*
7. **Scholarship**

**PGDM**
- **Name of the Scholarships**: Merit Scholarship
- **No. of Scholarships**: 5
- **Details**: 50% waiver in the first year tuition fees for the **Top 5-candidates in the IES MCRC Merit List** provided they score minimum 90 percentile in the written aptitude test required for the admission (CAT, MAT etc.)
- The waiver will continue for the second year, provided the candidate scores average 75% marks in the first year.

The final decision to award the Scholarship remains with the College Management

**PGDM (PHM)**
- **Name of the Scholarship**: Merit cum Means Scholarship
- **Description of the Scholarships**: The Objective of the scheme is to provide financial assistance to meritorious students of economically weaker sections and encourage them to take up the professional course.
- **No. of Scholarships**: 5 in a batch of 60 candidates
- **Eligibility**: The scholarship will be based on admission merit rank and income details
- **% of Tuition Fees waiver under this scholarship**: 50% of Tuition Fees
- **Last date to apply for this scholarship**: Within 20 days from the commencement of the programme.
- **Details**: 1. Application for Merit-cum-Means Scholarship Scheme should be made separately by the admitted students in PGDM(PHM) programme.  
2. The students shall have minimum of 55% marks of equivalent grade in SSC, HSC and graduation.  
3. The students should be studying as a regular student in government, local body or government recognized schools / College.  
4. Parental income of the students should not be more than Rupees Two Lacs fifty Thousand per annum from all sources

The final decision to award the scholarship remains with the College Management. Any student fulfilling the eligibility does not automatically become eligible for the scholarship.

8. **Cancellation of Admission**

For any reason if an applicant decides to cancel admission after payment of fees, then the refund will be as per AICTE rules. Notice for the same will be displayed on the website / College notice board and the applicant must read this before payment of fees.

9. **Last Date for Online submission of the application form** - April 30, 2016.

Candidates may please note that the selection rounds will begin from May 2016.

The admission schedule will be intimated to candidates through website shortly.