

Ref.: ALPE / 119 / 2021-22

Date : 07 / 01 / 2022

Minutes of the First Online meeting of the Parent Teachers' Association Executive Committee (PTAEC) 2021-22 of IES Ash Lane English Primary School Dadar (W), held on Saturday, 1st January 2022 at 12.30 p.m.

The following members attended the meeting of the PTA EC:

SN	Post	Name-Parent/Teacher	Std of the ward
1	Chairperson	Smt. Asha Keskar	Head Mistress
2	Vice-Chairperson	Smt Trupti Solanki	Parent- Standard I
3	Secretary	Smt. Sharada Gajelli	Teacher Standard I
4	Joint Secretary	Smt. Priya Acharya	Parent Standard II
5	Joint Secretary	Smt. Shobha Bhosale	Teacher Standard II
6	Management Representative	Smt. Nandini Menon	Management Representative
7	Member	Smt. Dharmishtha Gala	Parent (Std. I)
8	Member	Shri. Sachin Namsale	Parent (Std. I)
9	Member	Shri. Rakeshkumar Alle	Parent (Std. II)
10	Member	Smt. Sayali Soman	Parent (Std. II)
11	Member	Smt. Riya Nigudkar	Parent (Std. III)
12	Member	Smt. Mangala Singh	Parent (Std. IV)
13	Member	Smt. Bhumika Patkar	Parent (Std. IV)
14	Member	Smt. Shakuntala Pansare	Teacher (Std. I)
15	Member	Smt. Bhagyashree Phatnaik	Teacher (Std. II)
16	Member	Smt. Ashwini Kamble	Teacher (Std. III)
17	Member	Smt. Vrushali Nair	Teacher (Std. IV)

1. The Meeting commenced at 12.30 p.m. The Chairperson Smt. Asha Keskar declared that out of the total number of 17 PTAEC Members, all 17 members were present and attended the meeting. Therefore, the quorum required under the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, has been fulfilled.
2. The Chairperson asked the members whether they had received the Notice dated 15th December 2021 along with the agenda for the meeting. All the members accepted that they had received this Notice.
3. The Chairperson asked the members whether she could dispense with reading the Notice and the Agenda for the meeting since all the members had accepted receiving the Notice and the Agenda. The members accepted her request for dispensing with reading the Notice and the Agenda for the meeting.

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4. The Chairperson explained the process of formation of PTA EC under S. 4(2) (a) of the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 (as amended) read with Rule 6 of the Maharashtra Educational Institutions (Regulations of Fee) Rules, 2016.
5. The Chairperson expressed gratitude for the cooperation extended by all successful completion of the formation of PTA EC for the Academic Year 2021-22.
6. The Chairperson thereafter proceeded to the second item on the agenda, which was to inform parents about online education. She informed that teachers are conducting online sessions on the Microsoft Teams platform. The online sessions for Stds. 1st to 4th have started from 15th June 2021 and, hybrid teaching has started from 15th Dec 2021.
7. The Chairperson discussed the forthcoming activities. She gave the planning of second small test practice papers for Stds. 1st to 4th. She informed about the schedule for the assessment. She also informed the members about the tentative timetable of the second small test practice papers from 17th Jan to 22nd Jan 2022 which will be shared with the parents in their respective group's std and division wise.
8. The Chairperson informed that the portion would be from the lessons taught in Nov, Dec, and a part of January.
9. The members accepted that they did not have any other issues to be discussed in this meeting and the Chairperson, therefore, thanked the members and declared the meeting as concluded at 1:05 p.m.
10. The PTA EC meeting was recorded on the school's hard disk by the Secretary and saved on the Microsoft Teams app.



Secretary PTAEC