

INDIAN EDUCATION SOCIETY'S SECONDARY SCHOOL, HINDU COLONY, DADAR
PTA/PTA EC FORMATION SCHEDULE & PTA EC Meetings
2024-25

UNAIDED PRIMARY/SECONDARY SCHOOLS

SN	Committee	ACTIVITY DESCRIPTION/PTA & PTA EC Separately)	DAY/DATE
1	PTA-General Body	Constitution of Parent Teacher's Association-Declaring Chairman & Secretary Publish a notice saying the PTA has been constituted on 'x' date. and the HM/ In charge is Chairperson and 'x' is Secretary Notice to the parents informing them about PTA meeting (At least 15 days before) First Meeting of PTA Notice for the schedule for PTA EC elections of parent members and parent office bearers Displaying Nomination form for membership of PTA EC on notice board Last day of submission of Nomination Form by email or in the Drop Box (Ten Days) Scrutiny of the Nomination Forms Last Day for withdrawal of the Nomination Form Election of member by Lottery, if there are more applications than the seats reserved for parents Formation of PTA EC First Meeting of PTA EC Second Meeting of PTA EC Third Meeting of PTA EC	Monday, 24 th June 2024 Tuesday, 25 th June 2024 Saturday, 20th July 2024 Monday, 24 th June 2024 Tuesday, 25 th June 2024 Saturday, 6 th July 2024 Monday, 8 th July 2024 Tuesday, 9 th July 2024 (Till 11 am) Wednesday, 10 th July 2024. Either 9 th July 2024 After 11 am or 10 th July 2024 Between 1 st August 2024 to 10 th August 2024 Between 1 st January 2025 to 10 th January 2025 Between 1 st April 2025 to 10 th April 2025
2	PTA EC		