

English Medium Primary School, Bhandup

Kanjur Co-Op. Housing Society, Bhandup (East), Mumbai - 400 042. Tel. No. : 25665857

E-mail - bhandup.primary.english@ies.edu

Ref. No.: IES/Pri/Bhandup/46/2023-24

07/08/2023

Minutes of the first meeting of the Parent Teachers' Association Executive Committee (PTAEC) 2023-24 of IES English Medium Primary School Bhandup (E), held on Tuesday, 31st July 2023 at 12:30 pm.

The following members attended the meeting of the PTAEC:

1	CHAIRPERSON - HEADMISTRESS	SMT. JASBIR KAUR NARINDERSINGH SOHAL
2	VICE-CHAIRPERSON - PARENT STD - III / DIV - E1	SMT. REENA SACHIN KAWJI
3	SECRETARY - TEACHER	SMT. GURMIT KAUR RAGHBIR SINGH MATHARU
4	JOINT SECRETARY PARENT STD - IV / DIV - E2	SMT. PRANOTI NISHANT PATIL
5	JOINT SECRETARY TEACHER STD - III / DIV - E2	SMT. SWARNALAKSHMI MURUGAN GOUNDER
6	Management Representative	SHRI. EKNATH WALKE
7	TEACHER MEMBER FOR STD. I	SMT. PRIYANKA PRAVIN SHIRKE
8	PARENT MEMBER FOR STD. I E1	SMT. SAMIKSHA SACHIN KARANJE
9	TEACHER MEMBER FOR STD. I	SMT. RIDDHI SIDDHARTH KADAM
10	PARENT MEMBER FOR STD. I E2	SMT. PRIYA PRATIK WALANJ
11	PARENT MEMBER FOR STD. II E1	SHRI. GANESHPRASAD SHAM MANTRI
12	PARENT MEMBER FOR STD. II E2	SHRI. RAVINDRA SHIV BAHADUR YADAV
13	TEACHER MEMBER FOR STD. III	SMT. SHILPA NIKHIL KASAR
14	PARENT MEMBER FOR STD. III E1	SMT. CHALKE SEEMA SACHIN
15	PARENT MEMBER FOR STD. III E2	SMT. KAVITA MAHENDRA SHARMA
16	TEACHER MEMBER FOR STD. IV	SMT. NEELAM KRISHNAKUMAR MANE
17	PARENT MEMBER FOR STD. IV	SMT. TUSHAR DESHMUKH ARCHANA

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Shri Vishal Vartak duly appointed videographer was also present from the commencement of the Meeting for video recording the proceedings.

1. The Meeting commenced at 12.35p.m, since several members had been delayed in reaching the venue of the meeting. The Chairperson declared that, all 17 members were present and attended the meeting. Therefore, the quorum required under the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, has been fulfilled.
2. The Chairperson asked the Members to switch off their mobiles and refrain from recording the meeting.
3. The Chairperson asked the members whether they had received the Notice dated 15th July 2023 along with the Agenda for the meeting. All the members accepted that they had received this Notice and Agenda.
4. The Chairperson asked the members whether she could dispense with reading the Notice and the Agenda for the meeting since all the members had accepted receiving the Notice and the Agenda. The members accepted her request for dispensing with reading the Notice and the Agenda for the meeting.
5. The Chairperson read the details of the process of constitution of PTA EC and then introduced all the members of the PTA EC Committee for 2023-24.
6. The Chairperson thereafter proceeded to the next item on the Agenda, regarding forthcoming School Activities and Competitions to be taken in the 1st Term and also about School Uniform, Timetable. The parents were also told to purchase PT Uniforms.
7. The Chairperson asked members if anybody had any other issues to be discussed. The members accepted that they did not have any issues to be discussed in this meeting and the Chairperson therefore thanked the members and declared the meeting as concluded at 12.55 p.m.
8. The videographer was directed to switch off his video recording and he handed over the hard disk.


Secretary PTAEC