

## English Medium Primary School, Bhandup

Kanjur Co-Op. Housing Society, Bhandup (East), Mumbai - 400 042. Tel. No. : 25665857

E-mail - bhandup.primary.english@ies.edu

IES/ENG.PRI/BHANDUP/ 31/2023-24

15/07/2023

Ref. No.: \_\_\_\_\_

Date : \_\_\_\_\_

**Format II-{rule no 8(1)}**

To,  
Member  
Parents Teachers Association Executive Committee 2023-24

**Subject:** - Meeting of Parents Teachers Association Executive Committee 2023-24

Sir/Madam,

With reference to the subject cited above, as per the provisions of the section 4(2) (e) of the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011(Mah. VII of 2014) and rule 8(1) of the Maharashtra Educational Institutions(Regulation of Fee) Rules, 2016, the meeting of Executive Committee of IES Eng. Med. Primary School Bhandup is scheduled on 31/07/2023 at 12:30 pm in Computer lab (3<sup>rd</sup> Floor).

Agenda of the meeting is enclosed herewith. You are requested to attend the meeting in time. As per the provisions of rule 8(3) of the Maharashtra Educational Institutions (Regulation of Fee), Rules, 2016, the meeting will be conducted only if at least one-third members of the total strength are present and provided that more than fifty percent of the parent members of the total number of parent-members are present. If the quorum is not fulfilled, the Chairperson of the committee shall adjourn the meeting for half an hour. No business will be transacted in the meeting unless there is a quorum. The meeting will be cancelled and will be recalled after fifteen days by following the process mentioned in these rules.

Yours faithfully,

(Secretary)

PTA EC 2023-24

### Agenda

**ITEM 1:-** To read the notice of the meeting.

**ITEM 2:-**To read the details of the process of constitution of PTA EC

**ITEM 3:-** To brief the members about the online/offline school educational activities.