

Kanjur Co-op. Housing Society, Bhandup(East), Mumbai-400042, Phone No.9324502361

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Ref.No.: IES/Pri/Bhandup/48/2025-26

Date : 17/09/2025

Minutes of the first meeting of the Parent Teachers' Association Executive Committee (PTAEC) 2025-26 of IES English Medium Primary School Bhandup (E), held on Tuesday, 22nd August 2025 at 12:00 pm.
The following members attended the meeting of the PTAEC:

1	CHAIRPERSON - HEADMISTRESS	SMT. JASBIR KAUR NARINDERSINGH SOHAL
2	VICE-CHAIRPERSON - PARENT STD - IV / DIV - E2	SMT. NAMITA PRASAD PATIL
3	SECRETARY - TEACHER	SMT. SHILPA NIKHIL KASAR
4	JOINT SECRETARY PARENT STD - I / DIV - E2	SMT. PAYAL MANISH JAIN
5	JOINT SECRETARY TEACHER STD - II / DIV - E2	SMT. SWARNALAKSHMI MURUGAN GOUNDER
6	MANAGEMENT REPRESENTATIVE	SMT. SUCHETA BAWALKAR
7	TEACHER MEMBER FOR STD. I E1	SMT. MANSI BHARAT BHAVE
8	PARENT MEMBER FOR STD. I E1	SHRI. SONALI AVINASH BHOLE
9	TEACHER MEMBER FOR STD. II E1	SMT. PRIYANKA PRAVIN SHIRKE
10	PARENT MEMBER FOR STD. I E2	SHRI. VARSHA AJAY SHINDE
11	PARENT MEMBER FOR STD. II E1	SMT. NEELAM KISHOR NEVE
12	TEACHER MEMBER FOR STD. III E2	SMT. GURMITKAUR RAGHBIRSINGH MATHARU
13	PARENT MEMBER FOR STD. III E1	SMT. NANDINI NIVRUTTI GAONKAR
14	PARENT MEMBER FOR STD. III E2	SMT. SHWETA PRAMOD TATE
15	TEACHER MEMBER FOR STD. IV E1	SMT. NEELAM KRISHNAKUMAR MANE
16	PARENT MEMBER FOR STD. IV E1	SMT. ASHWINI NAMDEO CHIRANGE
17	PARENT MEMBER FOR STD. IV E2	SMT. SMITA NILESH SAWANT



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1. The Meeting commenced at 12.10 p.m, since Meeting was prolonged for want of quorum. The Chairperson declared that, 16 members were present and attended the meeting. Therefore, the quorum required under the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, has been fulfilled.
2. The Chairperson asked the Members to switch off their mobiles and refrain from recording the meeting.
3. The Chairperson asked the members whether they had received the Notice dated 22nd August 2025 along with the Agenda for the meeting. All the members accepted that they had received this Notice and Agenda.
4. The Chairperson read the Notice and the Agenda for the meeting.
5. The Chairperson read the details of the process of constitution of PTA EC and then introduced all the members of the PTA EC Committee for 2025-26.
6. The Chairperson thereafter proceeded to the next item on the Agenda, regarding status of Fee defaulters, which were none for the Academic year 2023-24 and 2024-25.
7. The Chairperson asked members if anybody had any other issues to be discussed, The members had no other issues to be discussed in this meeting and the Chairperson therefore thanked the members and declared the meeting as concluded at 12.20 p.m.
8. The videographer was directed to switch off his video recording and he handed over the hard disk.

Secretary PTAEC