

English Medium Primary School, Bhandup

Kanjur Co-Op. Housing Society, Bhandup (East), Mumbai - 400 042. Tel. No. : 25665857

E-mail - bhandup.primary.english@ies.edu

Ref. No.: IES/Bhandup/08/2023-24

Date: 26/04/2023

Minutes of the 3rd Meeting of the Parent Teachers' Association Executive Committee (PTAEC) 2022-23 of IES English Medium Primary School Bhandup, held on 20.04.2022 at 12 noon in Room No. 27.

The following members attended the meeting of the PTAEC:

1	CHAIRPERSON - HEADMISTRESS	SMT. JASBIRKAUR NARINDERSINGH SOHAL
2	VICE-CHAIRPERSON - PARENT STD - II / DIV - E1	SHRI. MINAL MAHESH KUWLEKAR
3	SECRETARY - TEACHER	SMT. SEEMA SURESH YEWALE
4	JOINT SECRETARY TEACHER	SMT. SHILPA NIKHIL KASAR
5	MANAGEMENT REPRESENTATIVE	SHRI. GAJANAN VASUDEV SAMANT
6	TEACHER MEMBER FOR STD. I	SMT. PRIYANKA PRAVIN SHIRKE
7	PARENT MEMBER FOR STD. I	SMT. MADHALI PRASHANT GURAV
8	PARENT MEMBER FOR STD. I	SHRI. PRASAD PUNDALIK VAREKAR
9	TEACHER MEMBER FOR STD. II	SMT. GURMITKAUR RAGHBIRSINGH MATHARU
10	PARENT MEMBER FOR STD. II	SMT. ANITA MUKESH JAIN
11	TEACHER MEMBER	SMT. NEELAM KRISHNAKUMAR MANE
12	PARENT MEMBER FOR STD. III	SMT. ARCHANA TUSHAR PARAB
13	TEACHER MEMBER FOR STD. IV	SMT. SWARNALAKSHMI MURUGAN GOUNDER
14	PARENT MEMBER FOR STD. IV	SMT. ANJALI SUNIL MAYEKAR
15	PARENT MEMBER FOR STD. IV	SHRI SANTOSH BHASKAR RANE

Shri. Vishal Vartak duly appointed videographer was also present from the commencement of the meeting for video recording the proceedings.

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1. The Meeting commenced at 12:35 pm. The Chairperson declared that out of the total number of 17 PTAEC Members, 15 members were present and attending the meeting. More than 50% of the parent members are present and attending the meeting, therefore, the quorum required under the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, has been complied with.
2. The Chairperson asked the members to switch off their mobiles and refrain from recording the meeting.
3. The Chairperson asked the members whether they had received the Notice dated 06.04.2023 along with the Agenda for today's meeting. All the members accepted that they had received this Notice.
4. The Chairperson asked whether she could dispense with reading the Notice and the Agenda of the meeting and the Minutes of the previous meeting. All the members had accepted receiving the notice, the Agenda and the Minutes, hence accepted her request for dispensing with reading the notice, the Agenda and the Minutes.
5. The Chairperson proceeded to the sole item on the Agenda, which was to brief the status of fee defaulters of the Academic year 2022-23.
6. The members wanted to know if they could be provided with names of the defaulters, to which the Chairperson replied that they are requested to only urge the parents to pay the fees on time as names cannot be disclosed.
7. The members accepted that they did not have any other issues to be discussed in this meeting and the Chairperson therefore thanked the members and declared the meeting as concluded at 12:45 pm.
8. The videographer was directed to switch off his video recording and he handed over the hard disk.

Chairperson, PTAEC

Secretary PTAEC

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