

INDIAN EDUCATION SOCIETY  
**SECONDARY SCHOOL, BHANDUP**  
English Medium



No DDE/ S.S. / 3-5 / 24618-19 Date : 29 Dec 1993  
SCHOOL U-DISE NO. 27230400261 / Index No. :- 33.05.040  
Kanjur Co-op. Housing Society, Bhandup (East), Mumbai 400 042. Tel. No. : 9324502041  
Email : bhandup.secondary.english@ies.edu

Ref. No. : IES/SEC/Bhandup/ 28 / 2025-26

Date : 06/04/2026

Minutes of 3<sup>rd</sup> PTA EC Meeting held on 4<sup>th</sup> April'2026 - Saturday at 11.00am in the computer Lab of the school – Room No 308.

Out of 21members, 18 members were present for the meeting.

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3rd PTA EC MEETING scheduled on 4<sup>th</sup> April'2026  
Attendance of the Members.

Sr.No.	Post	Name - Parents /Teachers	Std./ Div.	Signature
1	Chairman - Head Mistress	Mrs. Smita K. Dhuri	-	S K Dhuri
2	Vice-Chairman-Parent	Mr. Sandeep S. Pilonkar	10 <sup>th</sup> E1	Sandeep
3	Secretary-Teacher	Mrs. Supriya S. Padvekar		Supriya
4	Joint Secretary (Teacher)	Mrs. Neeta P. Khurana		Neeta
5	Joint Secretary (Parent)	Mrs. Meghna Abhijit Sawant	6 <sup>th</sup> E1	ABSENT
6	Management Representative	Mrs. Sucheta Bhavalkar		ABSENT
7	Parent Member	Mrs. Vaishali Santosh Bhosale	5 <sup>th</sup> E1	Bhosale
8	Parent Member	Mrs. Reehma Prasad Parab	5 <sup>th</sup> E2	Parab
9	Teacher Member	Mrs. Naveena R. Guntapally	5 <sup>th</sup> E1	Naveena
10	Parent Member	Mrs. Rashmi Rupesh Patil	6 <sup>th</sup> E1	R. R. Patil
11	Teacher Member	Mrs. Bharati B. Patil	6 <sup>th</sup> E1	Bharati
12	Teacher Member	Mrs. Shubhangi J. Behwalkar	7 <sup>th</sup> E1	Shubhangi
13	Parent Member	Mrs. Jayashri Santosh Lokare	7 <sup>th</sup> E1	Jayashri
14	Parent Member	Mrs. Shilpa Girish Vyas	7 <sup>th</sup> E2	Shilpa
15	Teacher Member	Mrs. Nita C. Ghosale	8 <sup>th</sup> E1	Nita
16	Parent Member	Mr. Sarang Kulkarni	8 <sup>th</sup> E1	ABSENT
17	Teacher Member	Mrs. Prarthana V. Kadam	9 <sup>th</sup> E1	Prarthana
18	Parent Member	Mrs. Anushka Nilesh Kambli	9 <sup>th</sup> E1	Anushka
19	Parent Member	Mrs. Akshata Ajay Birwalkar	9 <sup>th</sup> E2	Akshata
20	Teacher Member	Mr. Chandrakant Dhole	10 <sup>th</sup> E1	Chandrakant
21	Parent Member	Mrs. Sail Vishal Manchekar	10 <sup>th</sup> E1	Sail
		TOTAL 21 MEMBERS		

Supriya Padvekar  
Secretary PTA EC 2025-26



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The videographer Mr. Vishal Vartak was present for the meeting who started recording the meeting.

1) The meeting commenced at 11.30am. The Secretary of PTA EC- Mrs Supriya Padvekar welcomed all the members on behalf of the school. It was declared that out of the total number of 21 members of PTA EC, 18 members were present. Since more than 50% of PTA EC members were present, the required quorum under the Maharashtra Education Institutions (Regulation of Fee), Rules, 2016 was fulfilled.

The Chairperson of the meeting was requested to start with the meeting.

2) The Chairperson of PTA EC Mrs. Smita Dhuri asked the members whether they had received the Notice & Agenda dated 23/03/2026 of the meeting. As all the members accepted that they had received the notice & agenda for the meeting, the Chairman declared that it was deemed that the notice & agenda of the meeting is read.

3) The Chairperson read out the 2<sup>nd</sup> item of the agenda which was to brief about the status of Fee defaulters & inform the Parent-Members about fee defaulters. The Chairperson informed the Parent-Members that a total amount of Rs 202087/- is still pending which needs to be collected from the parents of different classes. The Chairperson appealed to the Parent-Members to speak to the parents of their respective classes & request them to clear the fee arrears along with the notified late fees at the earliest.

4) The Chairperson next read out the 3<sup>rd</sup> item of the agenda which was to inform the members about the academic activities conducted by the school in the second term of the Academic Year 2025-26. She declared that regarding the same, the secretary would brief the Parent-Members.

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With the help of PPT, the Secretary provided complete details about the academic activities conducted by the school during the second term of the academic year 2025-26.

5) Further the Secretary asked the Parent-Members if they had any query regarding any matters. The Parent-Members replied that they had no queries to be discussed pertaining to any matters.

6) With no further concern or query raised by any Parent-Members, the Chairperson declared that the meeting is concluded.

7) The meeting drew to a conclusion at 12.00 noon with a vote of thanks proposed by the secretary to the Parent-Members for their support & co-operation throughout the year.

8) The whole proceeding of the meeting was video graphed by Mr. Vishal Vartak -an appointed videographer by the school. A copy of the recording is saved in the hard disk which is kept with the school.

  
Secretary,

PTA EC -2025-26