

Ref. No. : IES/Prim/ 23

Date : 1st July 2025

Notice of the meeting of the Parents-Teachers Association 2025-26

To,
The Members of Parents-Teacher Association 2025-26

Subject: Notice of the meeting of Parents-Teacher Association (PTA) 2025-26

Sir/Madam,

With reference to the subject cited above, as per the provisions of the section 4(2) (f) of the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 (Mah VII of 2014) and rule 4(2) of the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, the division wise meeting of the Parents-Teachers Association is scheduled on **Thursday, 17th July 2025** in Room No. 105 First floor.

Agenda of the meeting is given below. You are requested to attend the meeting in time. As per the provisions of rule 4(4), of the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016 the meeting will be conducted if at least ten percent of the members of the full complement of the PTA are present. If the attendance is less, the Chairperson shall adjourn the meeting for half an hour. If the quorum is still not fulfilled, the meeting will be cancelled and recalled after 15 days by following the process mentioned in the rules.

Agenda of the Meeting

1. To inform the parents about the curricular and co-curricular activities of the school
2. To inform the parents about the evaluation procedure for the class/subjects.
3. To appeal to the parents to pay the prescribed fees regularly.

Yours faithfully

Secretary

Parent-Teachers Association (PTA) 2025-26

Charkop, Sector-2, Kandivali (West), Mumbai-400 067. Tel. : 93245 06511

School U- Dise No. - 27220200244

Email : charkop.primary.english@ies.edu

Ref. No. : IES/Prim/ 23

Date : 1st July 25

SCHDEULE - A

School Name : IES ENGLISH MEDIUM PRIMARY SCHOOL CHARKOP

Schedule for the PTA Meetings

| Std | Div | Date of Meeting | Time of meeting |
|-----|--------|-----------------|----------------------|
| 1ST | ROSE | 17TH JULY 2025 | 7:30 A.M. TO 8 A.M. |
| 2ND | ASTER | 17TH JULY 2025 | 8:30 A.M. TO 9A.M. |
| 3RD | ORCHID | 17 THJULY 2025 | 9:30 A.M. TO 10A.M. |
| 4TH | LOTUS | 17TH JULY 2025 | 10:30 A.M. TO 11A.M. |

Budhane

Secretary

Parent-Teachers Association (PTA)
IES ENGLISH MEDIUM PRIMARY SCHOOL CHARKOP