

I.E.S. ENGLISH MEDIUM PRIMARY SCHOOL

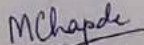
CHARKOP, KANDIVALI (WEST)

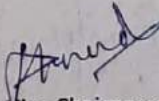
MINUTES OF THE FIRST PTAEC MEETING

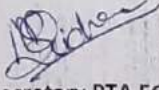
Minutes of the First Online meeting of the Parent Teachers' Association Executive Committee (PTAEC) 2021-22 of IES English Medium Primary School, Charkop held on Friday 31<sup>st</sup> December 2021 at 01:00 pm.

SN	POST	NAME- PARENTS/ TEACHER	STD. OF THE WARD (IN CASE OF THE PARENT)
1	CHAIRPERSON	SMT. MINAL M. CHAPDE	INCHARGE
2	VICE-CHAIRPERSON	SMT. PALLAVI R. DHONDWAD	STD. 2 ASTER
3	SECRETARY	SMT. MANISHA S. VICHARE	TEACHER STD 3 ORCHID
4	JOINT SECRETARY	SMT. VRINDA S. GHORPADE	STD. 3 ORCHID
5	JOINT SECRETARY	SMT. SNHEHA R. KAHAR	TEACHER STD 4 LOTUS
6	MANAGEMENT REPRESENTATIVE	SHRI. MOHAN PHANSEKAR	MANAGEMENT REPRESENTATIVE
7	MEMBER	SMT. BISHNUPRIYA A. ACHARYA	STD.1 ROSE
8	MEMBER	SMT. AISHWARYA A. MESTRY	STD. 2 ASTER
9	MEMBER	SHRI. NITYANAND P. SHETTYAR	STD. 3 ORCHID
10	MEMBER	SMT. KAJAL A. GURAV	STD. 4 LOTUS

1. The Meeting commenced at 01:00 p.m. The absence of the parent members Mr. Nityanand Shettyar of std 3<sup>rd</sup> Orchid and Mrs. Aishwarya Mestry of std 2<sup>nd</sup> Aster was noted in the meeting. The Chairperson Mrs. Minal M. Chapde declared that out of the total number of 10 PTAEC Members, 8 PTEAC members were present and attended the meeting. Therefore, the quorum required under the Maharashtra Educational Institutions (Regulation of Free) Rules, 2016, been fulfilled.
2. The Chairperson asked the members whether they had received the noticed dated 14<sup>th</sup> December 2021 along with the Agenda for today's meeting. All the members accepted that they have received the notice.
3. The Chairperson asked the members she could dispense with the reading the Notice and the Agenda for the meeting since all the members had accepted receiving the Notice and the Agenda. The members accepted her request for dispensing with reading the Notice and the Agenda for the meeting.
4. The Chairperson read the posts for parents in the PTA EC and the process of formation of PTA EC in school, under S. 4(1) (c) of Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 (as amended) read with Rule 6 of the of Maharashtra Educational Institutions (Regulation of Free) Rules.
5. The Chairperson expressed the gratitude for the cooperation extended by all successful completion of the formation of PTA EC for the year 2021-22.
6. The Chairperson thereafter proceeded to the second item on the Agenda, Which was to inform parents about online education. She informed that Teachers are conducting online classes on Microsoft Teams platform. The online classes for STD. 1 to STD 4<sup>th</sup> started from 15<sup>th</sup> June 2021 and offline classes started from 15<sup>th</sup> December 2021. She further informed about the practice test and unit test to be conducted in the month of October.
7. The Chairperson discussed the forthcoming activities and online and offline activities. She also discussed about orals, practical and other activities.
8. The parents enquired about uniform of students. The Chairperson satisfied the query of the parents.
9. The members accepted that they did not have any other issues to be discussed in the meeting and the Chairperson therefore thanked the members and declared the meeting a concluded at 1:30 P.M.
10. The PTA-EC meeting was recorded and saved on Microsoft Teams App.

  
Chairperson PTA EC

  
Vice Chairperson PTA EC

  
Secretary PTA EC