

Minutes of the First Online meeting of the Parent Teachers' Association Executive Committee (PTAEC) 2021-2022 of IES Chandrakant Patkar Vidyalaya English Medium Primary School, Dombivli (E) held on Tuesday, 28th December 2021 at 11 a.m.

SN	Post	Name-Parent/Teacher	Std of the ward(In case of the Parent)
1	Chairperson	Smt. Ranjana Prakash Markad	Headmistress
2	Vice-Chairperson	Smt. Charusheela Mahesh Shirodkar	Parent - IV
3	Secretary	Smt. Madhura Devendra Ghag	Teacher - IV
4	Joint Secretary	Smt. Sarika Nilesh Desai	Parent - IV
5	Joint Secretary	Smt. Kavita Mahadu Gawai	Teacher - I
6	Management Representative	Shri. Satish Rama Nayak	Management Representative
7	Member	Smt. Vijayalakshmi Vijay Kamble	Teacher - I
8	Member	Smt. Anitha Ravishankar Nair	Teacher - II
9	Member	Smt. Vaishali Laxman Rane	Teacher - III
10	Member	Smt. Hemakshi Jayesh Thakkar	Teacher - IV
11	Member	Smt. Prita Santosh Parab	Parent - I
12	Member	Smt. Asha Shailendra Kamble	Parent - I
13	Member	Smt. Ashwini Shreedhar Koparkar	Parent - II
14	Member	Smt. Anushka Amol Ranade	Parent - III
15	Member	Smt. Sanvi Suhas Nikam	Parent - III
16	Member	Shri. Sagar Sharad Ambetkar	Parent - IV
17	Member	Smt. Rashmi Bhaskar Paranjape	Parent - IV
	Total	17	9

The following members attended the meeting of the PTAEC.

1. The meeting commenced at 11.00 a.m. The Chairperson Smt. Ranjana Markad declared that out of the total number of 17 PTAEC Members, all 17 members were present and attended the meeting. Therefore, the quorum required under the Maharashtra Educational Institution (Regulation of Fee) Rules, 2016, has been fulfilled.
2. The chairperson asked the members whether they had received the Notice dated 13th December, 2021 along with the Agenda for today's meeting. All the members accepted that they had received this notice.
3. The Chairperson asked the members whether she could dispense with reading the Notice and the Agenda. The members accepted her request for dispensing with reading the Notice and the Agenda for the meeting.

4. The Chairperson read the post for parents in the PTAEC and the process of formation of PTAEC in school, under S. 4(1) (c) of the Maharashtra Educational Institution (Regulation of Fee) Act, 2011 (as amended) read with Rule 6 of the Maharashtra Educational Institutions (Regulation of fee) Rules.
5. The Chairperson expressed the gratitude for the cooperation extended by all successful completion of the formation of PTAEC for the year 2021-22.
6. The Chairperson thereafter informed that the school was conducting various Inter and Intra school competitions before pandemic and will continue in future as well as per the government guidelines.
7. The Chairperson informed that many students participated virtually in Chinmay Mission Competition.
8. The Chairperson informed about current online as well as offline classes. The school is following all the protocols as per the guidelines given by the government. Chairperson told that teachers are trying their level best to personally attend and solve the problems of students online as well as offline. Teachers are encouraging students to speak in English and also improve their writing skills.
9. The Chairperson told that co-operation between parents and school authorities is very essential. Parents need to support the school authorities in everything that is concerned with the students.
10. The Chairperson requested parents to follow all the protocols given by the government for students physically coming to school. Parents were requested not to send sick students to school.
11. The chairperson told that as the school is working online as well as offline we have similar teaching periods. For Std I and II two online periods and Std. III and IV three online periods are conducted. Remaining periods for offline students are utilized for revision, completion of notes, handwriting practice, oral practice etc.

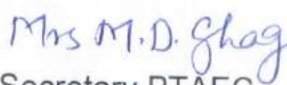
12. Chairperson told that along with the regular subjects special subjects like Drawing, Craft, PT, Music, Work Experience & Computer are also conducted.
13. Chairperson informed 2nd Formative Oral & Written Evaluation will be conducted tentatively in the last week of January.
14. Chairperson requested parents of online students to ensure that their ward is dressed properly.
15. Chairperson assured that the school is following all the protocols as per the government guidelines for offline as well as online classes.
16. Parent's Queries answered by Chairperson
 - a. Std. I parents wanted to know about the differences in periods for online and offline students.

Chairperson answered that school is functioning online and offline as per the government guidelines.
 - b. Std. I parents wanted to know whether other parents know about the PTAEC members.

The Chairperson informed that the elected PTAEC members list is already uploaded on the website.
17. As there were no further queries from the parents to be discussed in the meeting the Chairperson therefore thanked the members and declared the meeting as concluded at 11.40 a.m. .
18. The PTAEC meeting was recorded and saved on Microsoft Teams app.


Chairperson PTAEC


Vice Chairperson PTAEC


Secretary PTAEC