

Minutes of the Second meeting of the Parent Teachers' Association Executive Committee ( PTAEC ) 2021-2022 of IES Chandrakant Patkar Vidyalaya English Medium Primary School, Dombivli (E) held on Monday, 11<sup>th</sup> April,2022 at 4.30 p.m. in the conference room.

The following members attended the meeting.

SN	Post	Name-Parent/Teacher	Std of the ward(In case of the Parent)
1	Chairperson	Smt. Ranjana Prakash Markad	Headmistress
2	Vice-Chairperson	Smt. Charusheela Mahesh Shirodkar	Parent - IV
3	Secretary	Smt. Madhura Devendra Ghag	Teacher - IV
4	Joint Secretary	Smt. Kavita Mahadu Gawai	Teacher - I
5	Management Representative	Shri. Satish Rama Nayak	
6	Member	Smt. Vijayalakshmi Vijay Kamble	Teacher - I
7	Member	Smt. Anitha Ravishankar Nair	Teacher - II
8	Member	Smt. Vaishali Laxman Rane	Teacher - III
9	Member	Smt. Hemakshi Jayesh Thakkar	Teacher - IV
10	Member	Smt. Prita Santosh Parab	Parent - I
11	Member	Smt. Asha Shailendra Kamble	Parent - I
12	Member	Smt. Anushka Amol Ranade	Parent - III
13	Member	Smt. Sanvi Suhas Nikam	Parent - III
14	Member	Shri. Sagar Sharad Ambetkar	Parent - IV

Shri. Vishwambharan Panicker duly appointed videographer was also present from the commencement of the meeting for video recording the proceedings.

1. The Meeting commenced at 4.30pm. The Chairperson declared that out of 17 PTAEC Members, 14 PTAEC Members were present and attended the meeting. Therefore, the quorum required under the Maharashtra Educational Institutions (Regulation of Fee) Rules,2016, has been fulfilled.

2. The Chairperson asked the members whether they have received the Notice dated 25<sup>th</sup> March, 2022 along with the Agenda for the meeting. All the members accepted that they had received this Notice.

3. The Chairperson asked the members whether she could dispense with reading the Notice and the Agenda. The members accepted her request for dispensing with reading the Notice and the Agenda for the meeting.

4. The Chairperson informed that the minutes of the 1<sup>st</sup> PTAEC meeting which was conducted on 28<sup>th</sup> December, 2021 were emailed and sent by speed post to PTAEC members on 06<sup>th</sup> January' 2022, the members acknowledged that they had received the same and it was approved without any corrections.

5. The Chairperson informed about the fees for the academic year 2022-23.

6. The Chairperson informed that on the payment of entire year's fees on or before 30<sup>th</sup> June' 2022, 4% incentive will be given to those parents making such payments. The fees for the academic year 2022-23 has already been uploaded on the school website and displayed on the school's notice board.

7. The Chairperson informed that from the coming academic year, the school will be conducting various Inter and Intra school competitions like singing, drawing, storytelling, fancy dress, Cub-bulbul for Std III and IV as per the guidelines given by the Government.

8. The Chairperson informed that this year too all National and religious festivals were celebrated on Microsoft Teams as well as in regular offline classes. Events like Annual Gathering and Community lunch were conducted online. Offline school began from 15<sup>th</sup> December, 2021 and the teachers were extremely happy to see the students back in classes.  
The school also took active participation in programmes propagated by the Government like Suryanamaskar.

9. The Chairperson informed that all the protocols given by the Government are diligently followed for offline school. Oral and written exams have started. The PDF of exam timetable was communicated to all the parents through Whatsapp. Continuous revision and class tests were conducted to ensure that our students are comfortable to write the common papers.

10. The Chairperson informed that the last day of school for students will be 13<sup>th</sup> April' 2022 and the school will re-open on 13<sup>th</sup> June' 2022.

11. The Chairperson intimated that the Annual result will be declared on 27<sup>th</sup> April' 2022 as per the below schedule :  
Std I - Roll no. 1-20 – 4 to 4.30 pm, Roll no. 21-40 - 4.30 to 5 pm  
Std II - Roll no. 1-12 – 4 to 4.30 pm, Roll no. 13-27 - 4.30 to 5 pm  
Std III - Roll no. 1-15 – 4 to 4.30 pm, Roll no. 16-30 - 4.30 to 5 pm  
Std IV - Div A - 12.30 to 1 pm  
Div B - 1 to 1.30 pm  
Div C - 1.30 to 2 pm
12. The Chairperson informed that there is a change in the uniform for Std V students as they will be going to secondary section.
13. The Chairperson also informed that the P.T. uniform for Stds I to IV has been changed. It is mandatory to wear the new uniform from the Academic Year 2022-2023.
14. The Chairperson requested the parents to check the school's website ([www.ies.edu/cpv](http://www.ies.edu/cpv)) on a regular basis.
15. The Chairperson asked the PTAEC members to address their queries if any and the following queries / requests/ suggestions were raised by them in the meeting:
  - a) All PTAEC parents members requested for a professional music teacher to be appointed.  
Shri. Satish Nayak suggested to the PTAEC members to send request letter for the same.
  - b) As per PTAEC members, the tests conducted by the school helped the students a lot and appreciated the hard work taken by the teachers.
  - c) Parents requested to emphasize more on communication in English among students.
  - d) Parents requested that dictation test should be held every week. The Chairperson replied that the same is already being done on a regular basis and the same pattern will be continued in the coming academic year.

16. Shri Satish Nayak stated that there was no increase in fees this year too due to the covid pandemic. In certain cases, the school has also waived off the fees for parents who were not in a position to pay the fees of their wards.
17. The Chairperson concluded the PTAEC meeting with a thanks to the parents for their continuous support and co-operation given to the school throughout the year. The Chairperson said that the suggestion and views for the development of our students are always valuable and welcome and the school looks forward to the same type of co-operation in the coming years.
18. As there were no further queries from the parents to be discussed in the meeting the Chairperson declared the meeting as concluded at 5.00p.m.
19. The videographer was directed to switch off his video recordings and he handed over the CD.

*Mrs. M. D. Ghag*  
Smt. Madhura Devendra Ghag  
Secretary