

Ref. No. : IES/CPV/S-8/2021-22

Date : 10.1.2022

**Minutes of the First Online meeting of the Parent Teachers' Association Executive Committee (PTAEC) 2021-22 of IES Chandrakant Patkar Vidyalaya English Medium Secondary Section , held on Tuesday, 28th December 2021 at 9.00 a.m.**

The following members attended the meeting of the PTAEC:

SN	Post	Name- Parent/Teacher	Std of the ward (In case of the Parent)
1	Chairperson	Smt. Namrata Ulhas Tawde	Principal
2	Vice-Chairperson	Smt. Shreya Shallesh Lale	V-C
3	Secretary	Shri Brijesh Kedarnath Upadhyay	Teacher
4	Joint Secretary	Smt. Asmita Amit Samant	Teacher
5	Joint Secretary	Smt. Pratibha Sandesh Nikam	VI-C
6	Management Representative	Shri. Satish Rama Nayak	Management Representative
7	Member	Smt. Hina Ankush Chavan	Teacher
8	Member	Smt. Yogita Prashant Joshi	V-B
9	Member	Smt. Akshata Ajay Birwatkar (NT)	V-A
10	Member	Shri. Ramdas Eknath Sumbe	Teacher
11	Member	Dr. Madhavi Mahendra Kalwari	VI-C
12	Member	Smt. Shubhada Guruprasad Desai	Teacher
13	Member	Dr. Trupti Sunil Dhake	VII-A
14	Member	Shri Sonusing Dharsing Patil	Teacher
15	Member	Shri. Avadhut Naik	VIII-E
16	Member	Smt. Sunita Nishikant Patil	Teacher
17	Member	Smt. Ashwini Tushar Bhagwat	IX-C
18	Member	Shri Shirish Madhukar Patil	IX-E
19	Member	Smt. Shama Sushant Naik	Teacher
20	Member	Smt. Damini Sameer Jeshte	X-D
21	Member	Smt. Sapna Amit Ramnathkar	X-B

1. The Meeting commenced at 9.00 a.m. The Chairperson Smt. Namrata Ulhas Tawde declared that out of the total number of 21 PTAEC Members, all 21 members were present and attended the meeting. Therefore, the quorum required under the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, has been fulfilled.
2. The Chairperson asked the members whether they had received the Notice dated 13<sup>th</sup> December 2021 along with the Agenda for today's meeting. All the members accepted that they had received this Notice.
3. The Chairperson asked the members whether she could dispense with reading the Notice and the Agenda for the meeting since all the members had accepted




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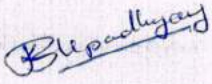
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receiving the Notice and the Agenda. The members accepted her request for dispensing with reading the Notice and the Agenda for the meeting.

4. The Chairperson read the posts for parents in the PTA EC and the process of formation of PTA EC in school, under S. 4(1) (c) of the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 (as amended) read with Rule 6 of the Maharashtra Educational Institutions (Regulations of Fee) Rules.
5. The chairperson expressed the gratitude for the cooperation extended by all successful completion of the formation of PTA EC for the year 2021-22.
6. The Chairperson thereafter proceeded to the second item on the Agenda, which was to inform parents about online education. She informed that teachers are conducting online lectures on Microsoft Teams app. The online lectures for std. V to X started from 15<sup>th</sup> June 2021, offline lectures for Std VIII , IX and X started from 4<sup>th</sup> October 2021. She further informed about std .V to X online practice test which was conducted from 19<sup>th</sup> October 2021 to 26<sup>th</sup> October 2021.
7. Chairperson even informed PTAEC members about academic and cocurricular achievements of school.
8. The parent enquired about syllabus completion for Annual examination of std. 10th. The chairperson informed that syllabus will be completed as per SSC Board 25% reduced portion format within the given time.
9. The members accepted that they did not have any other issues to be discussed in this meeting and Chairperson therefore thanked the members and declared the meeting as concluded at 9.25 a.m.
10. The PTA EC meeting was recorded and saved on Microsoft Teams Platform.

  
Chairperson PTAEC

  
Vice Chairperson PTAEC

  
Secretary PTAEC