

**I.E.S.CHANDRAKANT PATKAR VIDYALAYA  
ENG.MED.PRIMARY SCHOOL,DOMBIVLI (E)  
GENERAL INSTRUCTIONS**

1. The summer vacation is from 02.05.15 to 14.06.15. The school will re-open on Monday 15.06.15 and will work for half day.
2. Timing of the school - Monday to Friday - 12-45 p.m. to 06-15 p.m.( Std II-IV)
3. Whenever the school works for half day the timing will be 12-45 p.m.to03-20 p.m.
4. The school timing for Std. I children is as follows.  
**Monday 15.06.15** – 1.15 p.m. to 2.30 p.m.  
**Tuesday 16.06.15 to Friday 19.06.15** - 01.15 p.m. to 05.50 p.m.  
**Monday 22.06.15 onwards** - 12.45 p.m. to 05.50 p.m.
5. Only on Monday 15.06.15 Std. I students will leave at 2.30p.m. from Gate 4. Std. I parents meeting on 15.06.15 at 4.30p.m Parents to use Gate 1 or Gate 9.
6. Std. I students should be left and collected from Gate 4.
7. On 15.06.15 Std. II students will leave at 3.00p.m.Gate 4  
Std.III students will leave at 3.30p.m.Gate 3  
Std.IV students will leave at 4.00p.m.Gate3
8. The office timing for fees during vacation is (except 2<sup>nd</sup> & 4<sup>th</sup> Saturday & Bank Holidays) Monday to Saturday - 11-30 a.m. to 12-30 p.m.
9. The school tuition fees is Rs.1800 /- and term fees is Rs.1800/- and PTA membership is Rs.50/- Fees should be paid only yearly Bring 2 cheques, 1 for tuition fees, 1 for term fees. PTA membership Rs.50/- to be paid by cash.  
Fees will not be collected on last 2 days of the month. Do not put the school's name on any of the 2 cheques. School's stamp will be used.
10. 4% incentive will be given to parents of Std.II to Std. IVwho will pay the entire years fees before 30.06.2015 . New admissions are exempted.
11. Sick students should not be sent to school. Once the child is marked present in the school the child will not be sent home half day or earlier by half an hour or one hour.
12. Parents should not meet the teachers once the session starts, in case of emergency permission is needed to be taken from the head to meet the teachers.
13. Parents can meet the teachers if needed before session starts only from 12.05 to 12.30pm and only on the following days near the fee counter Monday Std I, Tuesday Std II, Wednesday Std III, Thursday Std IV.
14. **Uniform** - Parents should send children in clean complete, proper uniform.  
a) Foot wear - All season black shoes from June to April.  
b) Tie should be worn everyday.
15. I card should be worn everyday after it is given.

16. Parents are not allowed to enter the School. They can pay the fees at the fee counter from 11<sup>th</sup> May onwards. **Fee timing 11.30 a.m. to 1.30 p.m.**
17. Timing for Meeting the Headmistress **3.30 pm to 4.30 pm.**
18. Std. II students should be left and collected from Gate 4 and Std. III & IV students from Gate No. 3.  
Whenever parents come for parents meeting or to meet the teachers/principal, they should use Gate No. 1 or Gate No. 9.

#### NUTRITION

Nutrition plays a very important role in the development of children. Their physical and mental development depends on good food. Junk food should be avoided and a balanced diet should be provided for the children. Habit of eating good, healthy food should be inculcated in children from very young age. Hence from June parents should send only the following food items in the lunch box :  
puri / chappati- bhaji, Paratha, Thepla, Idli-dosa, Upma, Poha, Rice varieties, Dhokla, Sandwiches, Salads, Fruits. They can bring shev, chivda, popcorn, chaklis, waffers, biscuits etc. only on Fridays.



#### **ACTIVITIES WHICH CAN BE DONE DURING VACATION**

Children should utilize the free time available during vacation well.

- 1) Complete the Home Work given.
- 2) They can improve their handwriting, drawing and craft work.
- 3) Learn tables and read a lot of story books to improve their language.
- 4) Play in the evening any games of their interest.
- 5) They can develop their hobbies and talents.
- 6) Collect stamps, coins, stones, shell, etc. which they are interested.
- 7) Visit the Zoo, Museum, historical places, aquarium etc. and write their experiences.

## *HAPPY HOLIDAY TO ALL OUR DEAR STUDENTS*

