

FORMAT II

(see rule 8 (1))

Notice of meeting of Executive Committee of Parent – Teachers
Association (School Name :- **IES Chandrakant Patkar Vidyalaya English
Medium Primary School**)

No :- **IES/CPV/EMP/160/16-17**

**Name of the School :- IES Chandrakant Patkar Vidyalaya
English Medium Primary School**

Date :- 01/03/2018

To,

Member of Executive Committee

Sub :- Meeting of Executive Committee.

Sir/Madam,

With reference to the subject cited above, as per the provisions of the Section 4(2)(e) of the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 (Mah.VII of 2014) and rule 8(1) of the Maharashtra Educational Institution (Regulation of Fee) Rules, 2016, the meeting of Executive Committee of (School Name :- **IES Chandrakant Patkar Vidyalaya English Medium Primary School** is Scheduled on At. 23/03/2018)(at :- 4.30 pm hrs.) at (Venue : Reading Room).

Agenda of the meeting is enclosed herewith. You are requested to attend the meeting in time. As per the provisions of Rules 8(3) of the Maharashtra Educational Institutions (Regulation of Fee). Rules, 2016, the meeting will be conducted only if at least one-third members of the total strength are present and provided that more than fifty percent of the parent members of the total number of parents – members are present. If the quorum is not fulfilled, the Chairperson of the committee shall adjourn the meeting for half an hour. No business will be transacted in the meeting unless there is quorum. The meeting will be cancelled and will be recalled after fifteen days by following the process mentioned in these rules.

Yours faithfully,

Hemakshi
Secretary,

Executive Committee.

School Name:- **IES Chandrakant Patkar Vidyalaya
English Medium Primary School**

-: AGENDA :-

1. Activities completed after Diwali
 2. Class photo
 3. Navneet Book fair
 4. Science Exhibition
 5. Working 1st, 3rd, 5th Saturday. Discussion about government exam & Summative orals & written.
 6. Discussion of fees structure.
 7. Online exam for Std. III & IV.
- Vote of Thanks