

Indian Education Society's
Kindergarten


Online
Application
Process

Click on the following link from School Website for
Online Application of KG Admission.

- a) For English Medium : “ KG Online Admission English Medium for AY 2022-23 ”
- b) For Marathi Medium : “KG Online Admission Marathi Medium for AY 2022-23 ”

After opening the link in browser, screen shown below will appear.

Here, User can see all the instructions related to the **Application Process, Fees Structure and Payments** related information and so on.

 Instructions

1. Admission Process Charges will be Rs. 100/- per application.
2. Mode of Payments :
 - Net Banking (**Additional Charges Applicable**).
 - Wallets (MOBIKWIK Wallet) (**Additional Charges Applicable**).
 - Cash Card (I-CASH CARD) (**Additional Charges Applicable**).
 - Cards
 - Credit Card (**Additional Charges Applicable**).
 - Debit Card (**Additional Charges Applicable**).
3. Age Criteria
 - a. The Child born between 01/01/2019 and 31/12/2019 is eligible for Mini K.G. admission for the year 2022-23.
 - b. The Child born between 01/01/2018 and 31/12/2018 is eligible for Jr. K.G. admission for the year 2022-23.
 - c. The Child born between 01/01/2017 and 31/12/2017 is eligible for Sr. K.G. admission for the year 2022-23.
4. Documents to be scanned and uploaded :
 - a. Birth Certificate of the child
 - b. Aadhar Card of Parent(Father Or Mother).
 - c. Aadhar Card Or Enrollment Acknowledgement Slip of the child (**Optional**).
 - d. Proof of residence – Ration card, Aadhar Card, MSEB Bill, Landline Telephone Bill (ANY ONE).
 - e. All Documents require in pdf file format & photo in jpg file format. All the documents and photo should be of size **less than or equal to 1MB**
5. While filling the online admission form if any of the required documents is not submitted or any wrong information is filled or admission process charges is not paid, the admission form will be rendered invalid. Such invalid forms will not be considered further for admission procedure.
6. As the admission process is online, please submit the necessary documents in the school office only when asked for.
7. Parents of students selected will be informed by telephone/email to complete the admission procedure. Parents should not contact the school office to enquire about admission.
8. **Preference will be given to the children residing in the vicinity of the campus.**
9. **Admission applicable for following pin codes 400 012, 400 014, 400 015, 400 017, 400 019, 400 022, 400 024, 400 031, 400 033, 400 037.**
10. Printed copy of the acknowledgement receipt of the form submitted is necessary at the time of admission.
11. Parents are requested to follow the above instructions and complete the formalities accordingly and co-operate.

12. Fees Structure For Academic Year 2022-23

Admission Fee (One Time)	Annual Education Fees
₹ 5,500	₹ 77,000

Apply Now

1. By clicking the “**Apply Now**” button, user can apply in the Online Application Process.

After click on the “Apply Now” button, following screen will appear.

The screenshot displays a web interface with two main sections. On the left, under the 'Instructions' header, there is a list of admission details: 1. Admission Process Charges (Rs. 100/- per application), 2. Mode of Payments (Net Banking, Wallets, Cash Card, Cards), 3. Age Criteria (Mini K.G., Jr. K.G., Sr. K.G.), and 4. Documents to be scanned and uploaded (Birth Certificate, Aadhar Card, Enrollment Slip, Proof of residence, etc.). A blue circle with the number '3' is positioned next to the 'Read more' button at the bottom of this section. On the right, under the 'Login' header, there are input fields for 'User name (Personal Email Id)' and 'Password', both marked with an asterisk. A blue circle with the number '1' is next to the password field. Below these fields are links for 'Forgot password?', 'Login', and 'Register'. A blue circle with the number '2' is positioned next to the 'Register' button.

1. For Existing user - **Login** with existing Username and Password.
2. For New user - click on **Register** button.

3. Click on “**Read more**” button for entire page of Instruction.
(Refer image as shown below)

Instructions
✕

1. Admission Process Charges will be Rs. 100/- per application.
2. Mode of Payments :
 - Net Banking **(Additional Charges Applicable).**
 - Wallets (MOBIKWIK Wallet) **(Additional Charges Applicable).**
 - Cash Card (I-CASH CARD) **(Additional Charges Applicable).**
 - Cards
 - Credit Card **(Additional Charges Applicable).**
 - Debit Card **(Additional Charges Applicable).**
3. Age Criteria
 - a. The Child born between 01/01/2019 and 31/12/2019 is eligible for Mini K.G. admission for the year 2022-23.
 - b. The Child born between 01/01/2018 and 31/12/2018 is eligible for Jr. K.G. admission for the year 2022-23.
 - c. The Child born between 01/01/2017 and 31/12/2017 is eligible for Sr. K.G. admission for the year 2022-23.
4. Documents to be scanned and uploaded :
 - a. Birth Certificate of the child
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9. **Admission applicable for following pin codes 400 012, 400 014, 400 015, 400 017, 400 019, 400 022, 400 024, 400 031, 400 033, 400 037.**
10. Printed copy of the acknowledgement receipt of the form submitted is necessary at the time of admission.
11. Parents are requested to follow the above instructions and complete the formalities accordingly and co-operate.
12. **Fees Structure For Academic Year 2022-23**

Admission Fee (One Time)	Annual Education Fees
₹ 5,500	₹ 77,000

Close

After clicking on “Register” button, following screen will appear.

The screenshot shows a web interface with two main panels. The left panel, titled 'Instructions', contains a list of rules and criteria for registration. The right panel, titled 'Register', contains a form with three input fields: 'User name (Personal Email Id)', 'Password', and 'Confirm Password'. Below the form are two buttons: 'Register' and 'Sign In'. A blue circle with the number '1' is placed to the right of the form fields, and a blue circle with the number '2' is placed below the 'Register' button. A blue bracket on the right side of the form fields groups the three input fields together.

Instructions

- Admission Process Charges will be Rs. 100/- per application.
- Mode of Payments :
 - Net Banking **(Additional Charges Applicable).**
 - Wallets (MOBIKWIK Wallet) **(Additional Charges Applicable).**
 - Cash Card (I-CASH CARD) **(Additional Charges Applicable).**
 - Cards
 - Credit Card **(Additional Charges Applicable).**
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- Age Criteria
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 - The Child born between 01/01/2018 and 31/12/2018 is eligible for Jr. K.G. admission for the year 2022-23.
 - The Child born between 01/01/2017 and 31/12/2017 is eligible for Sr. K.G. admission for the year 2022-23.
- Documents to be scanned and uploaded :
 - Birth Certificate of the child
 - Aadhar Card of Parent(Father Or Mother).
 - Aadhar Card Or Enrollment Acknowledgement Slip of the child **(Optional).**
 - Proof of residence – Ration card, Aadhar Card, MSEB Bill, Landline Telephone Bill (ANY ONE).
 - All Documents require in pdf file format & photo in jpg file format. All the documents and photo should be of size **less than or equal to 1MB**

[Read more](#)

Register

* User name (Personal Email Id)
test@gmail.com
Please Enter Valid Email ID. Further Correspondence will be done on this Email ID.

* Password

At least any Six (6) digits/characters.

* Confirm Password

At least any Six (6) digits/characters.

[Register](#) [Sign In](#)

1. Fill the Username & Password to be registered as per given tabs.
2. Click on the “**Register**” button to save the data.

Preview of the Register form.

The image shows a preview of the 'Register' form. It is divided into two main sections: 'Instructions' and 'Register'.

Instructions:

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- Mode of Payments :
 - Net Banking (**Additional Charges Applicable**).
 - Wallets (MOBIKWIK Wallet) (**Additional Charges Applicable**).
 - Cash Card (I-CASH CARD) (**Additional Charges Applicable**).
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 - Credit Card (**Additional Charges Applicable**).
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- Age Criteria
 - The Child born between 01/01/2019 and 31/12/2019 is eligible for Mini K.G. admission for the year 2022-23.
 - The Child born between 01/01/2018 and 31/12/2018 is eligible for Jr. K.G. admission for the year 2022-23.
 - The Child born between 01/01/2017 and 31/12/2017 is eligible for Sr. K.G. admission for the year 2022-23.
- Documents to be scanned and uploaded :
 - Birth Certificate of the child
 - Aadhar Card of Parent(Father Or Mother).
 - Aadhar Card Or Enrollment Acknowledgement Slip of the child (**Optional**).
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 - All Documents require in pdf file format & photo in jpg file format. All the documents and photo should be of size **less than or equal to 1MB**

[Read more](#)

Register:

* User name (Personal Email Id)

 Please Enter Valid Email ID. Further Correspondence will be done on this Email ID.

* Password

 At least any Six (6) digits/characters.

* Confirm Password

 At least any Six (6) digits/characters.

[Register](#) [Sign In](#)

After Registration, relevant form will open.

The image shows a screenshot of the 'Admission Details' form. The form is titled 'Please select Admission Standard of your choice'. It has a progress bar at the top with the following steps: Admission Details (Admission Standard), Information about the child (Child's Name, Address), Parent's / Guardian's Information (Guardian's Name, Occupation Details), Immediate Sibling's Information (Details of Brother/Sister of the child studying in IES KG), Documents (Attach documents), and Payment (Card/NetBanking). The 'Admission Details' step is currently active.

Admission Standard

* marked fields are compulsory.

* Standard

* Form Option

* Application Date

* Form No.

[Next](#)

1. Select Standard (As per given Age Criteria) and Form Option.
2. Click on “Next” button to save the details and continue.

After clicking on the “Next” button, the following screen will appear.

The screenshot shows a web form titled "Information about the child" with a sub-header "Child's Name, Address". The form is divided into two main sections: "Child's Details" and "Residence Address".

Child's Details Section:

- 1:** A circular placeholder for a student photo. Below it, text reads: "* Choose Photo (Max File Size 1 MB) Passport size against white background".
- 2:** A "Next" button located at the top right of the form.
- Fields:**
 - Surname: SURNAME TEST
 - * First Name: FIRSTNAME TEST
 - * Father Name: FATHERNAME TEST
 - * Mother Name: MOTHERNAME TEST
 - * Gender: BOY (dropdown)
 - * Birth Date: 27/05/2019 (calendar icon)
 - * Birth Place: BIRTHPLACE TEST
 - * Birth State: BIRTHSTATE TEST
 - Birth Taluka: BIRTHTALUKA TEST
 - Birth District: BIRTHDISTRICT TEST
 - * Birth Country: INDIA
 - Aadhar / Enrollment No.: Aadhar No (dropdown) 123456789123
 - * Mother Tongue: MARATHI
 - * Religion: HINDU (dropdown)
 - * Caste: MARATHA
 - Subcaste: MARATHA
 - * Nationality: INDIAN (dropdown)
 - * Category: GENERAL (dropdown)
 - Blood Group: A +VE (dropdown)

Residence Address Section:

- 3:** A bracket grouping the first three rows of address fields.
- 4:** A bracket grouping the last two rows of address fields.
- 5:** A "Next" button located at the bottom right of the form.
- Fields:**
 - * Flat No./ Bldg. No.: 0101 FLAT NO TEST, BUILDING NO 01
 - * Apartment / Bldg. name: TEST BUILDING NAME , TEST APARTM
 - * Street Name / No: TEST STREET NAME / 0112
 - * Area / Location: TEST AREA , TEST LOCATION
 - * Landmark: LANDMARK TEST
 - * City Name: CITYNAME TEST
 - * Pincode: 01110001
 - * Residence Tel. No.: 12121212
 - * Mobile No.: MOBILE NO.

1. Select Student's Image as per given size & criteria.
2. Enter Student's Details as per given tabs.
3. Enter Student's Blood Group, Nationality, etc.
4. Enter Student's Address Details with Residence Telephone No. and Mobile No.
5. Click on the “Next” button to proceed further.

After clicking on the “Next” button, the following screen will be appear.

After clicking on the “Next” button, the following screen will be appear.

The screenshot shows the 'Parent's / Guardian's Information' form. The form is titled 'Father's Details' and includes a green button labeled 'Click 'me' to enter Father's Details'. A blue circle with the number '1' points to this button. A blue bracket with the number '2' encompasses the entire form area. The form contains several input fields: Relation (dropdown menu with 'Father' selected), Surname (text field with 'SURNAME'), First Name (text field with 'FIRST NAME'), Father Name (text field with 'FATHER NAME'), Qualification (text field with 'QUALIFICATION'), Occupation (dropdown menu), Designation (text field with 'DESIGNATION'), Employment and Office Details (text field with 'EMPLOYMENT AND OFFICE DETAILS'), Office Tel. No. (text field with 'OFFICE TEL. NO.'), Office Email Id (text field with 'office email id'), Residence Tel. No. (text field with 'RESIDENCE TEL. NO.'), Mobile No. (text field with 'MOBILE NO.'), Personal Email Id (text field with 'personal email id'), PAN (text field with 'PAN'), and Annual Income (text field with 'Annual Income'). A red asterisk indicates that marked fields are compulsory. At the top right, there are links for 'Previous', 'Next', and 'Cancel'. At the bottom right, there is a watermark that says 'Activate Windows Go to Settings to activate Windows'.

1. Click this button to enter Father’s Details.
2. Enter Father’s Details as per the tabs.

The screenshot shows the 'Mother's Details' form. The form is titled 'Mother's Details' and includes a green button labeled 'Click 'me' to enter Mother's Details'. A blue circle with the number '1' points to this button. A blue bracket with the number '2' encompasses the entire form area. The form contains several input fields: Relation (dropdown menu with 'Mother' selected), Surname (text field with 'SURNAME'), First Name (text field with 'FIRST NAME'), Father/Husband Name (text field with 'FATHER/HUSBAND NAME'), Qualification (text field with 'QUALIFICATION'), Occupation (dropdown menu), Designation (text field with 'DESIGNATION'), Employment and Office Details (text field with 'EMPLOYMENT AND OFFICE DETAILS'), Office Tel. No. (text field with 'OFFICE TEL. NO.'), Office Email Id (text field with 'office email id'), Residence Tel. No. (text field with 'RESIDENCE TEL. NO.'), Mobile No. (text field with 'MOBILE NO.'), Personal Email Id (text field with 'personal email id'), PAN (text field with 'PAN'), Annual Income (text field with 'Select Annual Income'), and a section for 'Whether Mother is an Ex-student of IES? If yes, kindly fill the information:'. This section includes 'Previous School' (dropdown menu) and 'Year of Passing' (text field with 'Year of Passing'). A red asterisk indicates that marked fields are compulsory. At the top right, there are links for 'Previous', 'Next', and 'Cancel'. At the bottom right, there is a watermark that says 'Activate Windows Go to Settings to activate Windows'.

1. Click this button to enter Mother’s Details.
2. Enter Mother’s Details as per the tabs.

The screenshot shows a web application interface for adding guardian details. At the top, a blue header bar contains the user's email 'poresanket1997@gmail.com' and a 'Logout' link. Below the header, a green button labeled 'NO' and the text 'Add Guardian Details' are circled with a blue circle and the number '1'. The main form area is titled 'Guardian's Details' and contains several input fields organized in a grid. A blue circle with the number '2' is positioned to the left of the form, with a bracket indicating the entire form area. Another blue circle with the number '3' is positioned to the right of the form, with a bracket indicating the 'Employment and Office Details' section. The form includes fields for: Relation (dropdown), Surname (text), First Name (text), Father/Husband Name (text), Qualification (text), Occupation (dropdown), Designation (text), Employment and Office Details (text), Office Tel. No. (text), Office Email Id (text), Residence Tel. No. (text), Mobile No. (text), Personal Email Id (text), PAN (text), Annual Income (dropdown), and a checkbox for 'Whether Guardian is an Ex-student of IES?'. At the bottom of the form, there are 'Previous', 'Next', and 'Cancel' buttons. A watermark 'Activate Windows Go to Settings to activate Windows' is visible in the bottom right corner.

1. Click this button and select **“YES”**, to enter Guardian’s Details.
2. Enter Guardian’s Details as per the tabs.
3. User can navigate to **“Previous”** and **“Next”** pages using this button.

After clicking on the “Next” button, the following screen will be appear

* marked fields are compulsory.

Immediate Sibling 1

Relation	Surname	First Name	Father Name
BROTHER	SURVE	SHREE	RAMESH
Mother Name	School Name	Standard	Division
SANGITA	IES MAROL K.G.	4	ROSE

Immediate Sibling 2

Relation	Surname	First Name	Father Name
Select 2nd sibling's relation	SURNAME	FIRST NAME	FATHER NAME
Mother Name	School Name	Standard	Division
MOTHER NAME	IES MAROL K.G.	STANDARD	DIVISION

Previous Next Cancel

Previous Next Cancel

1. Enter Student's Sibling's details as per the tabs.
2. User can navigate to “Previous” and “Next” pages using this button.

After clicking on the “Next” button, the following screen will appear.

The screenshot shows a web application interface for document upload. At the top, there is a navigation bar with the user's email 'poresanket1997@gmail.com' and a 'Logout' button. Below the navigation bar is a progress bar with five steps: 'Admission Details', 'Information about the child', 'Parent's / Guardian's Information', 'Immediate Sibling's Information', and 'Documents'. The 'Documents' step is currently active, indicated by a blue arrow. Below the progress bar, there are buttons for 'Previous', 'Next', and 'Cancel'. A note states: 'Document's Name marked in the Red are Compulsory. You can upload any one document out of Document's Name marked in Blue. Residence Proof : Select Any One From Ration Card, Aadhar Card, Electricity Bill, Landline Telephone Bill.' Below this note is a table with four columns: 'Document Name', 'View', 'Upload Document(s)', and 'Max File Size'. The table lists several documents, with some names in red (mandatory) and others in blue. Callout 1 points to the red text 'LEAVING CERTIFICATE'. Callout 2 points to the 'Browse...' button for 'AADHAR CARD OR ENROLLMENT ACKNOWLEDGEMENT SLIP OF THE CHILD OPT'. Callout 3 points to the 'NO' button in the declaration section. Callout 4 points to the 'Next' button at the bottom right. The declaration section contains a red 'NO' button and the text: 'I hereby declare that all information given above is correct. If found otherwise, I shall forfeit the right of admission.' At the bottom right, there are buttons for 'Previous', 'Next', and 'Cancel'.

Document Name	View	Upload Document(s)	Max File Size
LEAVING CERTIFICATE	View	Browse... No file selected.	* 1 MB
AADHAR CARD OR ENROLLMENT ACKNOWLEDGEMENT SLIP OF THE CHILD OPT	View	Browse... No file selected.	* 1 MB
RATION CARD	View	Browse... No file selected.	* 1 MB
AADHAR CARD(FATHER OR MOTHER)		Browse... No file selected.	* 1 MB
ELECTRICITY BILL		Browse... No file selected.	* 1 MB
GUARDIAN DOCUMENT		Browse... No file selected.	* 1 MB
OTHER		Browse... No file selected.	* 1 MB

If Other, Specify name of Document:

I hereby declare that all information given above is correct. If found otherwise, I shall forfeit the right of admission.

Previous Next Cancel

1. The document which is given in “Red” is mandatory and you can upload any one of the document, names marked in “Blue” color.
2. Upload the asked documents by using “Browse” button. Make sure **file size should be less than or an equal to 1 MB**.
3. Click the button and select “YES” for further procedure.
4. User can navigate to “Previous” and “Next” pages using this button.

After clicking on the “Next” button, the following screen will appear.

The screenshot shows a web interface for payment. At the top, there's a blue header with a user profile icon, email 'poresanket1997@gmail.com', and a 'Logout' button. Below the header, a navigation bar shows 'Payment' and 'Card/NetBanking'. The main content area has a 'Preview Form' button (1) and a 'Proceed for Payment' button (2). The form content includes instructions and a table for 'Admission Processing Amount'.

Points to be noted	
Please ensure that all the filled details are correct before proceeding to payment.	
Once payment is done you can not edit any information.	
You can only view/print admission form Acknowledgement Slip by logging into the system and selecting admission standard for which form is filled.	
Admission Processing Amount	100 /- Rs.

1. Click on the **“Preview Form”** to preview the filled form.
2. Click on the **“Proceed for Payment”** to process of Payment of Application.


After Clicking on Preview Form, following screen will open and show the Preview of Student details.

Student Details

FORM NO. : HC/MINIKG/2022-23/STUDENT NAME. : SURNAME TEST FIRSTNAME TEST FATHERNAME TEST

* marked fields are compulsory.

Information about the Student : Student's Name, Address



* Choose Photo (Max File Size)
Passport size against white background

Surname

SURNAME TEST

* Mother Name

MOTHERNAME TEST

* Birth Place

BIRTHPLACE TEST

Birth District

BIRTHDISTRICT TEST

Category

GENERAL

Blood Group

A +VE

Surname

SURNAME TEST

* First Name

FIRSTNAME TEST

* Gender

BOY

* Birth Date

27/05/2019

* Father Name

FATHERNAME TEST

* Birth State

BIRTHSTATE TEST

Birth Taluka

BIRTHTALUKA TEST

Aadhar / Enrollment No.

Aadhar No 123456789123

Caste

MARATHA

Subcaste

MARATHA

Religion

HINDU

* Nationality

INDIAN

Residence Address

* Flat No./ Bldg. No.

0101 FLAT NO TEST, BUILDING

* Apartment / Bldg. name

TEST BUILDING NAME , TEST .

* Street Name / No

TEST STREET NAME / 0112

* Area / Location

TEST AREA , TEST LOCATION

* Landmark

LANDMARK TEST

* City Name

CITYNAME TEST

* Pincode

01110001

* Residence Tel. No.

12121212

* Mobile No.

8456211632

Father's InformationMother's InformationGuardian's InformationImmediate Sibling's InformationDocuments

Father's Details

☐ Add Father's Details

* Relation

Father

Qualification

GRADUATION

Surname

SURNAME TEST

Occupation

Select Occupation

* First Name

FATHERNAME TEST

Designation

TEST DESIGNATION

Father Name

FATHERNAME TESTED

Employment and Office Details

EMPLOYMENT OFFICE DETAILS TEST

* Office Tel. No.

12311234

Office Email Id

testoffice@gmail.com

* Residence Tel. No.

0147852369

* Mobile No.

1234567890

* Personal Email Id

personal@gmail.com

PAN

OOPPS4578M

Annual Income

2,00,001/= TO 3,00,000/=

☐ Whether Parent is an Ex-student of IES? If yes, kindly fill the information:

Previous School

Select Previous School

Year of Passing

Year of Passing

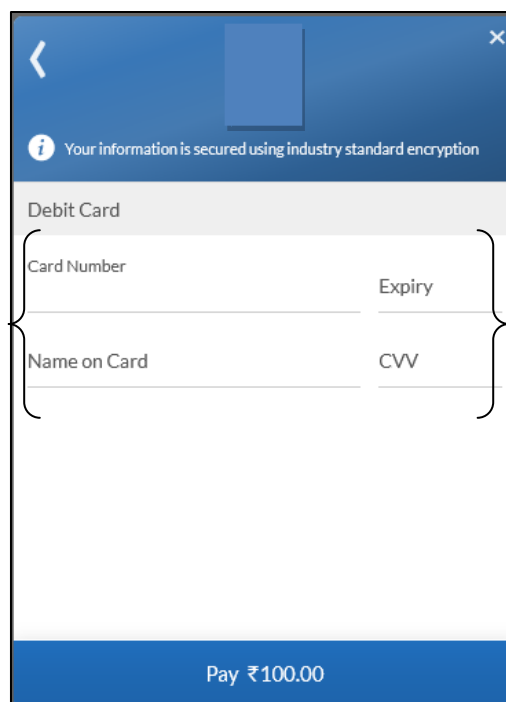
Close

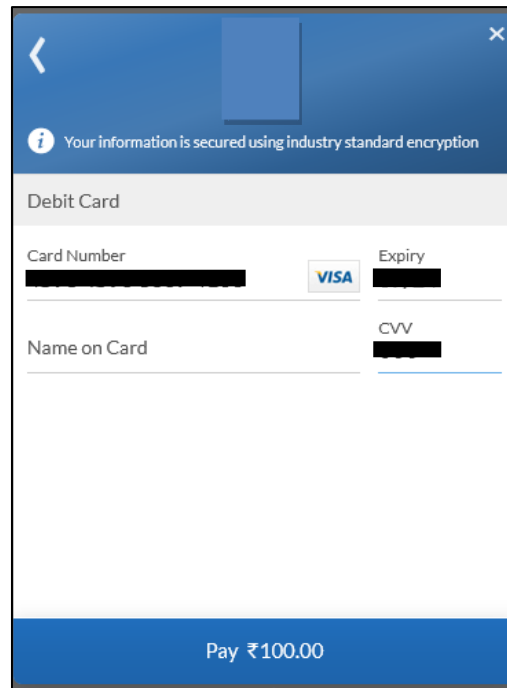
After clicking on the “Proceed for Payment” button, following screen will appear.

1. Select “**Payment Mode**” from given options.



2. Enter Card / Net Banking details as per selected payment mode
(For Ex. Debit Cardholder- below screen will appear)



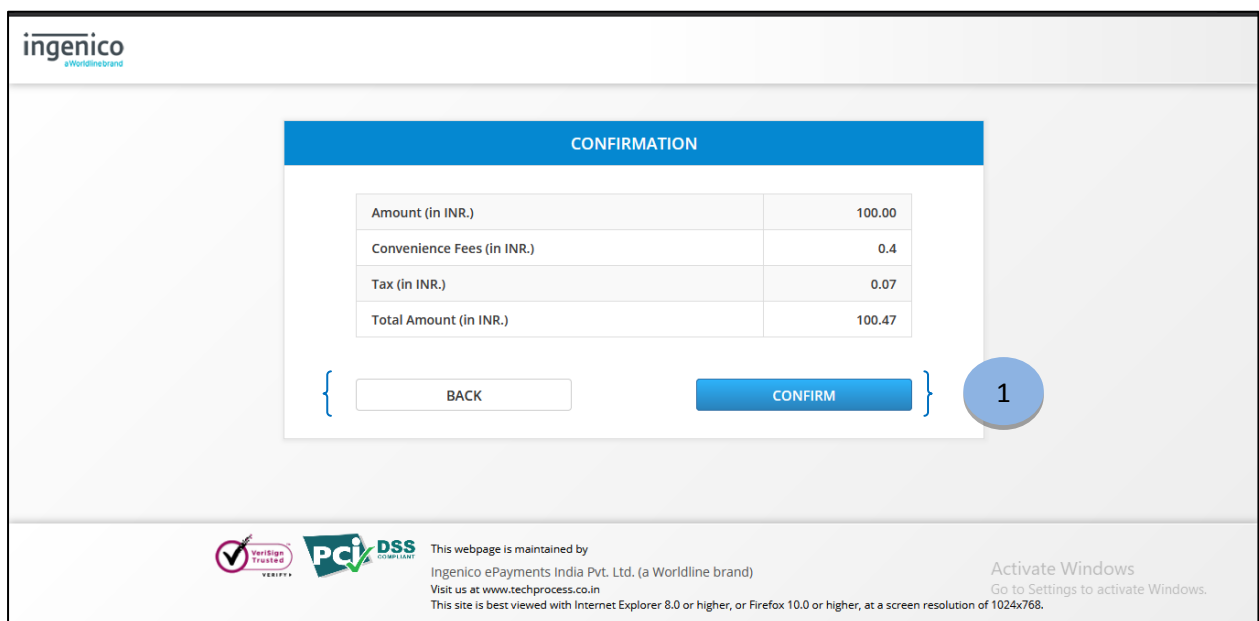


A mobile application screen for debit card payment. At the top, there's a blue header with a back arrow, a close button, and a security message: "Your information is secured using industry standard encryption". Below this, the screen is titled "Debit Card". It contains four input fields: "Card Number" (with a Visa logo), "Expiry", "Name on Card", and "CVV". At the bottom, there is a large blue button labeled "Pay ₹100.00".

3

3. Clicking on “Pay” will continue with the payment.

After continuing with Payment Option, screen shown below will appear.



A payment confirmation screen from Ingenico. The screen has a light gray background with the Ingenico logo at the top left. In the center, there is a white box with a blue header labeled "CONFIRMATION". Inside this box is a table showing payment details:

Amount (in INR.)	100.00
Convenience Fees (in INR.)	0.4
Tax (in INR.)	0.07
Total Amount (in INR.)	100.47

Below the table, there are two buttons: "BACK" and "CONFIRM". A blue circle with the number "1" is positioned to the right of the "CONFIRM" button. At the bottom of the screen, there are logos for "Verified by Visa" and "PCI DSS COMPLIANT", followed by text stating the website is maintained by Ingenico ePayments India Pvt. Ltd. (a Worldline brand). There is also a footer for Windows activation.

1. User can click on “BACK” button if any changes / correction required in previous pages or else can select “CONFIRM” button to confirm the payment.

Once the Payment is Successful done, you will get the Acknowledgement Slip as shown below.

	INDIAN EDUCATION SOCIETY	
Acknowledgement Slip		
ADMISSION 2022-23		
Standard	:	MINI KG.
Form No	:	██████████
Full Name of the Student	:	TEST_SURNAME TEST_FIRSTNAME TEST_FATHERNAME TEST_MOTHERNAME
Paid Amount	:	██████████

[Print](#)[Close](#)

Note: User can re-login and download the Acknowledgement Slip again.