



Indian Education Society

KATRAP VIDYALAYA BADLAPUR



ENGLISH MEDIUM - PRIMARY SECTION

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प्राथ. २/खाप्राशा/वशाप्र/१३-१४/४२९/६५

19.07.2022

FORMAT I

[see rule 4(2)]

Notice of the meeting of Parent-Teachers Association
(IES Katrap Vidyalaya Primary English Medium)

To,

Member of Parent-Teacher Association

Sub: Notice of the meeting of Parent-Teacher Association (PTA)

Sir/Madam,

With reference to the subject cited above, as per the provisions of the section 4(2) (f) of the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 (Mah VII of 2014) and rule 4(2) of the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, the division wise meeting of Parent-Teachers Association is scheduled on 06.08.2022. as per following schedule

Agenda of the meeting is given below. You are requested to attend the meeting in time. As per the provisions of rule 4(4), of the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016 the meeting will be conducted if at least ten percent of the members of the full complement of the PTA are present. If the attendance is less, the Chairperson shall adjourn the meeting for half an hour. If the quorum is still not fulfilled, the meeting will be cancelled and recalled after 15 days by following the process mentioned in the rules.

Agenda of the Meeting

1. Inform parents about Tests / Exams/ Assessments to be conducted during the Year and that attendance at the examinations is compulsory.
2. Advise parents to ensure that children complete their homework and assignments and submit it within the time given by the school
3. To appeal to the parents to pay the prescribed fees regularly.
4. To inform parents about the process for formation of the Parents Teachers Association Executive Committee (PTA EC) for the Academic Year 2022-23

Enclosed Schedule 'A'

Yours faithfully,


Secretary

Parent-Teachers Association (PTA)
IES Katrap Vidyalaya Prim .Eng. Med.