



U. DISE NO - 27211504307

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Index No. - 16.02.019

Phone - 9324506491

Plot No.25 -26. Chhaya Co.op. Hsg. Society, Katrap, Badlapur(E), Dist. Thane - 421 503.

Ref. No. IES/KVK/S.09/24-25Date: 12.04.2024**Name of the school**  
**Minutes of Third P.T.A.E.C Meeting**

Minutes of the Third meeting of the Parent Teachers' Association Executive Committee (PTAEC) 2023-24 of IES KATRAP VIDYALAYA SECONDARY ENGLISH SCHOOL, held on Friday/05.04.2024 at 10.15 a.m. in School laboratory.

The following members attended the meeting of the PTAEC:-

SN	DESIGNATION	NAME
1	Chairperson	Smt. Shuchee V.Desai
2	Vice-Chairperson	Shri. Manojkumar Baviskar
3	Joint Secretary-1. Parent	Smt.Kalpana Jadhav
4	Joint Secretary-2. Teacher	Smt.Dhanashree Kolte
5	Teacher Member-Standard-V-B	Smt Janhavi Bhagwat
6	Parent Member-Standard-V B	Smt. Vaishali a. Athavale
7	Parent Member-Standard-VI-A	Smt. Vaishalee v. Kelkar
8	Teacher Member-Standard-VI-A	Smt. Shilpa Girolla
9	Parent Member-Standard-VI-B	Smt. Geeta Atole
10	Parent Member-Standard-VII-A	Smt. Riddhi Talekar
11	Teacher Member-Standard-VII-B	Smt. Thresa Pereira
12	Parents Member-Standard-VII B	Smt. Neha Mulay
13	Parent Member-Standard-VIII-A	Smt Dineshwari Joshi
14	Teacher Member-Standard-VIII-B	Smt. Mansi Tanna
15	Teacher Member-Standard-IX-A	Smt. Jyoti Velankar
16	Parent Member-Standard- IX-A	Smt.Gauri Kulkarni
17	Parent Member-Standard-IX-B	Smt. Madhura Shanbhag
18	Parent Member-Standard-X-A	Smt.Nilam Panchal
19	Teacher Member-Standard-X-B	Shri.Maheshprasad Sherkhane

The Videographer Mr. Prashant Bhagwat started video recording of the meeting

1. The Meeting commenced at 10.15 a.m. The Chairperson Smt. Shuchee V.Desai declared that out of the total number of 21 PTAEC Members, 19 members were present and attended the meeting. Therefore, the quorum required under the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, has been fulfilled.

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2. The Chairperson asked the members whether they had received the Notice dated 19.03.2024 along with the Agenda for meeting. All the members accepted that they had received this Notice and Agenda.
3. The Chairperson asked the members whether she could dispense with reading the Notice and the Agenda for the meeting since all the members had accepted receiving the Notice and the Agenda. The members accepted her request for dispensing with reading the Notice and the Agenda for the meeting.
4. The Chairperson thereafter proceeded to the next and last item on the agenda which was to inform the members about the defaulters and the total fees yet to be recovered. She presented the chart as given below:-

SN	AY	No of defaulters	Total Fees to be recovered
1	2023-24	58	7,19,885/-

The Chairperson appealed to the members of PTAEC to communicate to all the parents to pay the fees in time and the school will not face financial issues while providing educational facilities to the children.

5. The Chairperson asked the members if they have to discuss any other issues. The members accepted that they did not have any other issues to be discussed in this meeting & the Chairperson therefore thanked the members and declared the meeting was over.

The duly appointed photographer stopped the recording at 10.30 a.m and handed over the recording on a hard disk to the Chairperson.

*[Signature]*  
Secretary PTAEC  
*[Signature]*

**INCHARGE**  
IES Katrap Vidyalaya  
Secondary