

Minutes of the 2nd Meeting of the Parent Teachers' Association Executive Committee (PTAEC) 2019-20 of IES English Medium Primary School, Marol, Andheri, held on 30th November '2019 at 11.00 am in Std IV /Lotus Class room .

The following members attended the meeting of the PTAEC:

Sr. No.	Name of the PTAEC Member	Designation
1.	MRS. GIRIJA MENON	Chairperson
2.	MRS. SHAILAJA KOLAR	Secretary
3.	MRS. SANGEETA YADAV	Jt. Secretary
4.	MRS. PRABHA THAKUR	Member - Parent (D)
5.	MR. JAGESHWAR YADAV	Member - Parent (III)
6.	MRS. LAXMI GUPTA	Member - Parent (III)
7.	MRS. GEETA YADAV	Member - Teacher (IV)
8.	MISS. YOGITA KSHIRSAGAR	Member - Teacher (II)
9.	MRS. NIGAR KHAN	Member - Teacher (III)
10.	MISS. PRIYANKA JAISWAL	Member - Teacher (IV)

Shri. Rajesh Jaiswal duly appointed videographer was also present from the commencement of the meeting for video recording the proceedings.

1. The Meeting commenced at 11.00 am . The Chairperson Smt. Girija Menon declared that out of the total number of 13 PTAEC Members, 10 members are present and attending the meeting. 50% of the parents members are present and attending the meeting. Therefore, the quorum required under the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, has been complied.
2. The Chairperson asked the members whether they had received the Notice dated 16.11.2019 along with the Agenda for today's meeting. All the members accepted that they had received this Notice.
1. The first item on the Agenda: The minutes of the meeting held on 31.08.2019 were read. The Chairperson asked whether they approved the Minutes of the Meeting which has been read out to all the

members in the meeting. All the members accepted and approved the minutes without any modification and /or correction to the same. It was therefore, resolved as under.

Resolved unanimously that the minutes of the meeting on 31.08.2019 be and is here by approved.

2. The second item on the agenda was to inform about the forth coming activities:

The members were informed:

- Annual Gathering 04.12.2019
- Annual Sports 09.12.2019 (III & IV)
10.12.2019 (III & IV)


- IES Athletic Meet 17.12.2019
- IES Langadi Tournament 21.12.2019
- Lalit Kala Mahotsav 08.01.2020
- Small Test 18.01.2020 to 24.01.2020

3. The third item on the agenda: In any other points, The Chairperson discussed about the arrears due.

The members accepted that they did not have any other issues to be discussed in this meeting and therefore Chairperson thanked the members and declared the meeting as concluded.

The videographer was directed to switch off his video recording and he handed over the Hard Disk .


Chairperson PTAEC


Secretary PTAEC