



## CONTACT

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ADDRESS: 510/511 Patel Shopping center, Chandavarkar lane Mumbai-92.  
DOB: 27<sup>th</sup> Jan 1996

## EXPERIENCE:

Sr Executive Client relations & delivery  
Source Solutions INC  
June '17- August '20  
**Responsibilities:**  
Reviewing resumes and applications for various clients. Recruited candidates across industries. Excellent client relationship management.

## KEY PROJECT UNDERTAKEN:

December'20-January'21

Prism HRC  
Interacted with HR heads of various industries to understand the impact of covid on recruitment

## POSITION OF RESPONSIBILITY:

Member of HR Club, IESMCRC  
Member of NHRDN

# ANJALI THAKKER

SPECIALIZATION: HR

## EDUCATION

<b>Post-Graduate Diploma in Business Administration- Ist Year</b> IES's Management College and Research Centre, Mumbai	<b>2021</b>	<b>3.79/4</b>
<b>B. Com</b> Nagindas Khandwala College, Mumbai	<b>2017</b>	<b>70.57%</b>
<b>HSC</b> Nagindas Khandwala College, Mumbai	<b>2014</b>	<b>78.77%</b>
<b>SSC</b> St. Anne's High School, Mumbai	<b>2012</b>	<b>84.55%</b>

## ADDITIONAL CERTIFICATION

- SAP in HR (Foundation) (Udemy)
- Basics of Learning & Development (Udemy)
- Inspiring and Motivating Individuals (Coursera)
- HR Analytics using MS Excel for HRM (Udemy)

## INTERNSHIP

### MedTouresy (Summer Intern)

May'21-June'21

Project title: Staff training and development as a tool for higher employee performance

## CO-CURRICULAR AND EXTRA-CURRICULAR ACHIEVEMENTS

- Won various elocution competition (Interschool level)
- Part of the football team – Under 16. (Interschool level)
- Hosted the event for IES MCRC HR Club