



ROHIT GUPTA

Specialization: Operations

CONTACT

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DOB: 26th Apr 1996

EXPERIENCE

Associate
ATOS Syntel Pvt. Ltd.
Oct '17- Aug '19

JOB PROFILE

- Ensuring Rent receivables are in line to ensure smooth NAV production during deadlines, process rent & insurance collection, and refund entries in case of deficit or excess payments.
- Ensure pricing for Real Estate properties are done with 100% accuracy, and making sure that valuations are being sent to the portfolio managers as per deadlines while adhering to the Service Level Agreement.
- Interacting with the clients to discuss on the performance of each month.
- Training & supporting new team members to understand process & monitoring their work.

POSITION OF RESPONSIBILITY

- Member of Alumni Committee and a core member of Alumni HI Tea Committee in the years 2020-22.
- Volunteered National Convention for C.A. Students organized by ICAI in the years 2015 and 2016.

EDUCATION

PGDM IES's Management College and Research Centre, Mumbai	2022	3.69/4
B.Com. (Accounts & Finance) Mulund College of Commerce, Mumbai University	2017	66.02%
H.S.C. Mulund College of Commerce, Maharashtra State Board	2014	79.85%
S.S.C. Lok Puram Public School, C.B.S.E. Board	2012	84.20%

ADDITIONAL QUALIFICATION

- Completed the course of **Logistics and Supply Chains - Fundamentals, Design, Operations** online offered through Udemy in the month of March 2021.
- Completed the course of **Supply Chain Principles** authorized by Georgia Institute of Technology and offered through Coursera in the month of March 2021.
- Secured **Distinction** in International Standard of Abacus Mental Arithmetic Proficiency Examination in the year 2007.

INTERNSHIP

Understanding the Operations of a Warehouse

May '21- Jun '21

Project Title: Understanding Warehousing Operations And Extrapolating To Automated Distribution Center

ACHIEVEMENTS DURING WORK EXPERIENCE

- Secured **Syntel Titan of the Month** in the month of November 2018.
- Secured **Syntel Champ** in the month of January 2018.