



SHIVANI KAKADE

Specialization: Human Resource

CONTACT

PHONE: 9404609706

EMAIL: shivani.kakade20@ies.edu

ADDRESS: Flat no. A5, Judicial Officers Society, N5, Town Centre, Cidco, Aurangabad 431001.

DOB: 1 January 1998

POSITION OF RESPONSIBILITY

- Core Team Organizer in 'JNEC Swayambhu 2018' Event held at MGM's Jawaharlal Nehru Engineering College, Aurangabad.
- Member of HR Club, IES MCRC.
- Member of National HRD Network.

LIVE PROJCTS

- HR intern at Prism HRC
14/12/2021 to 12/01/2021
To study the impact of COVID-19 on recruitment in esteemed firms.

EDUCATION

Post-Graduate Diploma in Management- 2nd Year IES's Management College and Research Centre, Mumbai	2022	3.55/4
B.E (Electronics And Telecommunication Engineering) MGM's Jawaharlal Nehru Engineering College, Aurangabad.	2019	70.53%
Diploma in Electronics And Telecommunication Engineering Government Polytechnic Aurangabad	2016	76.53%
SSC Maharashtra Public School, DTP, Aurangabad.	2013	89%

ADDITIONAL QUALIFICATION

- Python Programming Certification
- Emotional Intelligence (EQ) Certification
- Recruiting, Hiring, And Onboarding Employees Course
- Managing Talents Course
- French Language A1

CURRICULAR ACTIVITIES

- Managed Social Media Site Of HR Club.
- Participated in Jnec's Klystron 2k16 event.
- Participated in workshop on photography organized by Pratibimb communications

EXTRA-CURRICULAR ACHIEVEMENTS

- Participation in junior tennis tournament held at Yokkaichi, Japan 2009
- Third place in national tennis tournaments in year 2010
- Second place in national tennis tournament in year 2011
- Participation in 14th MUNGYEOUNG World Tennis Championships 27 Oct-1st Nov 2011 held at South Korea

INTERNSHIPS

- HR intern at Jankalyan Multipurpose education society
21/02/2021 to 28/02/2021
Finding the suitable candidates and handling the admin work.
- HR Generalist intern At Shopper's Stop Ltd.
18/05/2021 to Present.
Recruitment of employee, on boarding & documentation,
Training need analysis,
Conducting Employee engagement activities
Reward and recognition programs
Maintaining compliance standards.

KEY PROJECTS UNDERTAKEN

- Pesticide Spraying Robot
June 2019
A solar powered spray pump system to improve productivity, safety in agricultural applications and meet the demand for labour
- Recruitment Strategies 2021
18/05/2021 to Present
Details: To create recruitment database for Aurangabad and Latur unit. Recruit customer care associates, marketing and operations trainee, Visual merchandiser trainee/intern.