

INDIAN EDUCATION SOCIETY'S SECONDARY SCHOOL, HINDU COLONY, DADAR
PTA/PTA EC FORMATION SCHEDULE & PTA EC Meetings
2025-26

UNAIDED PRIMARY/SECONDARY SCHOOLS

28.06.2025

Sr. No.	Committee	ACTIVITY DESCRIPTION(PTA & PTA EC Separately)	DAY/DATE
1	PTA- General Body	Constitution of Parent Teacher's Association-Declaring Chairman & Secretary	Monday, 30 th June 2025
		Publish a notice saying the PTA has been constituted on 'x' date. and the HM/ In charge is Chairperson and 'x' is Secretary	
		Notice to the parents informing them about PTA meeting (At least 15 days before)	Tuesday, 1 st July 2025
		First Meeting of PTA	Thursday, 17 th July 2025
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2	PTA EC	Notice for the schedule for PTA EC elections of parent members and parent office bearers	Friday, 18 th July 2025
		Displaying Nomination form for membership of PTA EC on notice board	Saturday, 19 th July 2025
		Last day of submission of Nomination Form by email or in the Drop Box (Ten Days)	Wednesday, 30 th July 2025
		Scrutiny of the Nomination Forms	Thursday, 31 st July 2025
		Last Day for withdrawal of the Nomination Form	Friday, 1 st August 2025 (Till 1.00 pm)
		Election of member by Lottery, if there are more applications than the seats reserved for parents	Saturday, 2 nd August 2025
		Formation of PTA EC	Monday, 4 th August 2025
		First Meeting of PTA EC	Between Wednesday, 20 th August 2025 to Tuesday, 26 th August 2025
		Second Meeting of PTA EC	Between 1 st January 2026 to 10 th January 2026
		Third Meeting of PTA EC	Between 1 st April 2026 to 10 th April 2026