

IES New English Primary School,

Govt Colony, Bandra East, Mumbai -400051

Minutes of the 2nd Meeting of the Parent Teachers' Association Executive Committee (PTAEC) 2018-19 of IES New English Primary School, Bandra - East, held on 15th December, 2018 at 2.00 PM in the IV Blue Class.

The following members attended the meeting of the PTAEC:

Sr.No	Name of the PTAEC Member	Designation
1.	Shri .Vijaypratap Brijraj Singh	Chairperson
2.	Smt. Swapnali Vinod Patil	Vice- Chairperson
3.	Smt. Trupti Ajay Hulalkar	Secretary
4.	Shri. Manoj Bhargav Shete	Jt. Secretary
5.	Smt. Sharvari Uday Gavanang	Jt. Secretary
6.	Smt. Sahika Ateeque Shaikh	Teacher – Std I
7.	Smt. Radha Shailendra Yadav	Teacher – Std II
8.	Smt. Saroj Prasad Shivalkar	Teacher – Std III
9.	Smt. Annamuthu Jeyaraj	Teacher – Std IV
10.	Smt. Jayashree Anant Patole	Parent – Std I
11	Smt. Nandini Dharmendra Singh	Parent – Std II
12	Smt. Anita Sanjay Jadhav	Parent – Std III
13	Shri. Vijay Gangaram Varade	Parent – Std IV

Mr. Aditya Naringrekar duly appointed videographer was also present from the commencement of the meeting for video recording the proceedings.

1. The Meeting commenced at 2.00 PM. The Chairperson declared that out of the total number of 13 PTAEC Members, all 13 members were present and attending the meeting. Therefore, the quorum required under the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, has been complied.
2. The Chairperson asked the members whether they had received the Notice dated 1st December, 2018, along with the Agenda for today's meeting. All the members accepted that they had received this Notice. The Chairperson then asked the

members whether they have received the proposal for approval of fees dated 01.12.2018, for the Academic Years 2019-20 and 2020-21, which had been received by him as the Chairperson of this Committee. All the members accepted that they had received the proposal for approval of fees dated 01.12.2018 for the Academic Years 2019-20 and 2020-21.

3. The Chairperson asked the members whether he could dispense with reading the Notice and the Agenda for the meeting since all the members had accepted receiving the Notice and the Agenda. The members accepted his request for dispensing with reading the Notice and the Agenda for the meeting.
4. The Chairperson proceeded to the first item on the Agenda, which was confirmation of the minutes of this Committee's meeting held on 18.08.2018. He enquired from the members whether they approved the Minutes of the Meeting which was sent by speed post to them. All the members accepted that they had received the draft minutes of the meeting held on 18.08.2018 and they approved the minutes without any modification / or corrections to the same. It was therefore, resolved as under :
"RESOLVED UNANIMOUSLY THAT the minutes of the meeting held on 18.08.2018 be and is hereby approved.
5. The Chairperson thereafter proceeded to the second item on the Agenda, which was the proposal dated 01.12.2018 for approval of fees for the Academic Years 2019-20 and 2020-21. The members discussed the fee proposal and examined the same with regard to the provisions of The Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 read with The Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016.

The Chairperson explained to the members that the increase in fees was due to the increase in expenses towards salaries (Revised Pay Scales), rent, taxes, electricity charges, water supply charges, telephone charges, internet connectivity and infrastructural changes in classrooms along with transportation charges and entry fees/ administration fees to be paid by the school for several competitions in which the students participated, technology based systems, Teaching aids, service providers like Security Guards, Housekeeping, Repairs & maintenance .The existing Std. I have less strength i.e only 30 per class and 5 divisions. So only 150 students pay fees. Rest is

reserved for RTE (25%). But the expenses are the same for all. So to generate revenue required for the school expenses the only source is fees.

6. When the fee proposal was placed before the members for their approval, all members unanimously accepted and approved the fee proposal, without any changes or modifications.

Thus the proposal of IES management for the fees for the Academic Years 2019-20 and 2020-21 were unanimously approved by the PTAEC 2018-19 of IES New English Primary School.

7. RESOLUTIONS :

“RESOLVED UNANIMOUSLY THAT the fee proposal dated 01.12.2018 for approval of this school's fees for the Academic Years 2019-20 and 2020-21 has been approved without any modifications in the proposal, as under:

- i) **Admission Fee:** It is Non - refundable. To be paid at the time of admission & for new admissions only.

Academic Year 2019-20	
Std.	Admission Fee
I	Rs.2500/-
II	Rs.2500/-
III	Rs.2400/-
IV	Rs.2400/-

Academic Year 2020-21	
Std.	Admission fee
I	Rs.2750/-
II	Rs.2750/-
III	Rs.2750/-
IV	Rs.2650/-

ii) Tuition & Term Fee

Academic Year 2019-20			
Std.	Tuition Fee per month	Term Fee per term	Total Fee for the year
I	Rs.2500/-	Rs.2500/-	Rs.35,000/-
II	Rs.2500/-	Rs.2500/-	Rs.35,000/-
III	Rs.2400/-	Rs.2400/-	Rs.33,600/-
IV	Rs.2400/-	Rs.2400/-	Rs.33,600/-

Academic Year 2020-21			
Std.	Tuition Fee per month	Term Fee per term	Total Fee for the year
I	Rs.2750/-	Rs.2750/-	Rs.38,500/-
II	Rs.2750/-	Rs.2750/-	Rs.38,500/-
III	Rs.2750/-	Rs.2750/-	Rs.38,500/-
IV	Rs.2650/-	Rs.2650/-	Rs.37,100/-

8. The Chairperson reminded the parents that if they pay the Annual fees before the 30th June of each Academic Year, they would pay the fees as under:

Academic Year 2019-20		Academic Year 2020-21	
Std.	Annual fee (Tuition & Term Fee)	Std.	Annual fee (Tuition & Term Fee)
I	Rs.33,600/-	I	Rs.36,960/-
II	Rs.33,600/-	II	Rs.36,960/-
III	Rs.32,256/-	III	Rs.36,960/-
IV	Rs.32,256/-	IV	Rs.35,616/-

RESOLVED THAT late fees of Rs. 1/- per day be recovered from parents who pay the fees after the due date.

RESOLVED THAT the PTA membership fee is Rs. 50/- per student per year as set out under the Act or, would be such other amount as may be determined.

FURTHER RESOLVED UNANIMOUSLY THAT all fees have to be paid by Cheque only.

9. To consider such other matter as may be allowed by the Chairperson.

Our N.E.P School is planning to hold as Exhibition on 16.02.2019 a 3rd Saturday. Funds will be required for the same.

The Chairperson requested P.T.A.E.C to sanction the required funds from the PTA accounts.

The members of the P.T.A.E.C agreed to sanction and release the funds.

"RESOLVED UNANIMOUSLY THAT the release, from the PTA Account of the funds required for the Exhibition to be held on 16.02.2019 be and is hereby approved.


The Chairperson also mentioned the requirement of two Bluetooth speakers for different curricular and co- curricular activities in school.

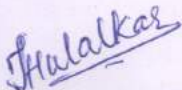
The member of the P.T.A.E.C agreed to sanction and release the funds from the PTA Accounts.

"RESOLVED UNANIMOUSLY THAT the release, from the PTA Account of the funds required for purchase of two Bluetooth speakers for different curricular and co-curricular activities in school. Be and is hereby approved.

The Members accepted that they did not have any other issues to be discussed in this meeting and the Chairperson therefore thanked the members and declared the meeting as concluded at 3.00 pm.

The videographer was directed to switch off his video recording and he copied the proceedings to the hard disk and handed over the same to the Chairperson.


Chairperson PTAEC


Secretary PTAEC