

Minutes of the First Online meeting of the Parent Teachers' Association Executive Committee (PTAEC) 2021-22 of IES New English Primary School Bandra (E), held on Tuesday, 28th December 2021 at 10.00 a.m.

The following members attended the meeting of the PTAEC:

SN	Post	Name-Parent/Teacher	Std of the ward (In case of the Parent)
1	Chairperson	SMT. LALITA RAJENDRA DHOLE	PRINCIPAL
2	Vice-Chairperson	SHRI. MANOJ BHAGWAN PATIL	STD : III / RED
3	Secretary	SMT. SAROJ PRASAD SHIVALIKAR	TEACHER
4	Joint Secretary	SHRI. MANDAR PRABHAKAR PATIL	STD : II / GREEN
5	Joint Secretary	SMT. BHARATHI RAJENDRAKUMAR KAMTAM	TEACHER
6	Management Representative	SHRI. MOHAN PHANSEKAR	MANAGEMENT REPRESENTATIVE
7	Member	SMT. ANAGHA VAIBHAV SANE	TEACHER (I)
8	Member	SHRI. SUSHRUT TANAJI MOHITE	STD : I / YELLOW
9	Member	SMT. HEMLATA SATISH LOKARE	STD : I / GREEN
10	Member	SMT. RADHA SHAILENDRA YADAV	TEACHER (II)
11	Member	SHRI. SUJIT MOHAN SHINDE	STD : II / GREEN
12	Member	SMT. REETA TUSHAR CHADHA	TEACHER (III)
13	Member	SHRI. VINOD ARVIND BANSODE	STD : III / BLUE
14	Member	SMT. SAHIKA ATEEQUE SHAIKH	TEACHER (IV)
15	Member	SMT. USHA PRAMOD JADHAV	STD : IV / GREEN
16	Member	SMT. SMITA SACHIN GOSAVI	STD : IV / YELLOW

1. Leave of absence was granted to Smt. Alka Girish Yadav (Parent Members) in the meeting.
2. The Meeting commenced at 10.00 a.m. The Chairperson Smt. Lalita Dhole declared that out of the total number of 17 PTAEC Members, 16 members were present and attended the meeting. Therefore, the quorum required under the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, has been fulfilled.
3. The Chairperson asked the members whether they had received the Notice dated 10th December 2021 along with the Agenda for today's meeting. All the members accepted that they had received this Notice.
4. The Chairperson asked the members whether she could dispense with reading the Notice and the Agenda for the meeting since all the members had accepted receiving the Notice and the Agenda. The members accepted her request for dispensing with reading the Notice and the Agenda for the meeting.
5. The Chairperson read the posts for parents in the PTA EC and the process of formation of PTA EC in School, under S. 4(1) (c) of the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 (as amended) read with Rule 6 of the Maharashtra Educational Institutions (Regulations of Fee) Rules.
6. The chairperson expressed the gratitude for the co-operation extended by all for successful completion of the formation of PTA EC for the year 2021-22.

7. The Chairperson thereafter proceeded to the second item on the Agenda, which was to inform parents about online education. She informed that teachers are conducting online lectures on Microsoft Teams app. The online lectures for std. I to std IV started from 15th June 2021. The Online and offline lectures started from 15th December 2021 from 9.00 a.m to 11.00 a.m. Then due to the parents recommendation the school timing increased from 20th December 2021 from 9.00 a.m to 12.00 p.m.

8. The Chairperson discussed the forth coming activities of the school. Formative Evaluation Time table for orals and written practice papers to be held in the month of January. She also informed the members about the tentative time table of Std I to std IV.

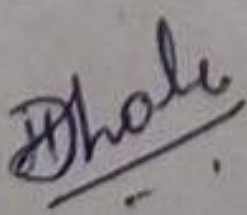
The Chairperson asked all the members to express their views and suggestions. Following are the views of the parents expressed in the meeting.

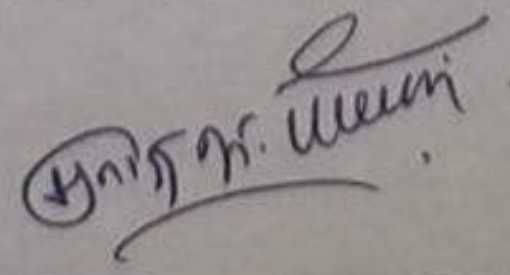
- a) The parents suggested to increase the offline timings.
- b) Parents questioned about how the school will manage if number of offline Students increase? The Chairperson informed that incase the number of offline students increase, the school will manage it by making 2 sessions.
- c) Parents suggested that to give more stress on improving reading skill among children. The Chairperson informed that teachers take reading and writing regularly and continue the same by giving more time for reading and writing. To improve reading and writing skills teachers are conducting different activities.
- d) One of the members (parent) enquired about the formation of whatsapp group for sharing ideas and information. In response to this the chairperson suggested there is no need for whatsapp group and also informed that the views, suggestions, ideas can be shared through emails to the school ID.
- e) Parents were also enquiring about the next PTA meeting schedule and also the member of meetings that will be held this year. The chairperson replied to this that the details of next meeting and the future meetings will be informed to all the members as and when scheduled.

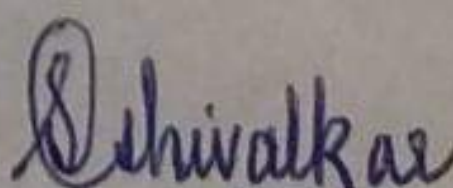
9. The parent appreciated all the teachers for taking online and offline classes simultaneously.

10. The members accepted that they did not have any other issues to be discussed in this meeting and the Chairperson therefore thanked the members and declared the meeting as concluded at 10.30 a.m.

11. The PTA EC meeting was recorded and saved on Microsoft Teams app.


Chairperson PTAEC


Vice Chairperson PTAEC


Secretary PTAEC