

**INDIAN EDUCATION SOCIETY
JUNIOR COLLEGE
COMMERCE & SCIENCE**

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Ref. No. : _____

Date. : _____

FORMAT I

[see rule 4(2)]

Notice of the meeting of Parent-Teachers Association

(College Name : IES JUNIOR COLLEG BANDRA)

No : IES/085/2025 - 26

Date: 11/09/2025

To,

Member of Parent-Teacher Association

Sub: Notice of the meeting of Parent-Teacher Association (PTA)

Sir/Madam,

With reference to the subject cited above, as per the provisions of the section 4(2) (f) of the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 (Mah VII of 2014) and rule 4(2) of the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, the division wise meeting of Parent-Teachers Association is scheduled on 27.09.2025.

Agenda of the meeting is given below. You are requested to attend the meeting in time. As per the provisions of rule 4(4), of the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016 the meeting will be conducted if at least ten percent of the members of the full complement of the PTA are present. If the attendance is less, the Chairperson shall adjourn the meeting for half an hour. If the quorum is still not fulfilled, the meeting will be cancelled and recalled after 15 days by following the process mentioned in the rules.

Agenda of the Meeting

1. To inform the parents about the curricular and co-curricular activities of the school
2. To inform the parents about the evaluation procedure for the class/subjects.
3. To appeal to the parents to pay the prescribed fees regularly.

Yours faithfully,

Enclosed Schedule 'A'

Mamta

Dr. Mamta Singh
Secretary

Parent-Teachers Association (PTA)
College Name: IES JUNIOR COLLEGE

SCHDEULE - A

College Name : IES JUNIOR COLLEGE

Schedule for the PTA Meetings

Std	Div	Stream	Date of Meeting	Time of meeting
F.Y.J.C.	1	COMMERCE	27 th August 2025	10.00 a.m. to 10.30. a.m.
S.Y.J.C.	1	COMMERCE	27 th August 2025	10.40 a.m. to 11.10 a.m.
F.Y.J.C.	1	SCIENCE	27 th August 2025	12.30 p.m. to 1.00 p.m.
S.Y.J.C.	1	SCIENCE	27 th August 2025	1.10 p.m. to 1.40 p.m.

Mamta

Dr. Mamta Singh

Secretary

Parent-Teachers Association (PTA)

IES JUNIOR COLLEGE