



INDIAN EDUCATION SOCIETY'S JUNIOR COLLEGE COMMERCE & SCIENCE



Government Colony, Bandra (East), Mumbai - 400 051.

Tel. : 2657 1308, 2657 1303 • Email : jr.college@ies.edu • www.ies.edu/nescrcollege

Ref. No. _____

Date _____

FORMAT I

[see rule 4(2)]

Notice of the meeting of Parent-Teachers Association
(IES JUNIOR COLLEGE BANDRA)

No : IES/JR/090/2022-23

Date: 12/09/2022

To,

Member of Parent-Teacher Association

Sub: Notice of the meeting of Parent-Teacher Association (PTA)

Sir/Madam,

With reference to the subject cited above, as per the provisions of the section 4(2) (f) of the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 (Mah VII of 2014) and rule 4(2) of the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, the division wise meeting of Parent-Teachers Association is scheduled on 14.09.2022.

Agenda of the meeting is given below. You are requested to attend the meeting in time. As per the provisions of rule 4(4), of the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016 the meeting will be conducted if at least ten percent of the members of the full complement of the PTA are present. If the attendance is less, the Chairperson shall adjourn the meeting for half an hour. If the quorum is still not fulfilled, the meeting will be cancelled and recalled after 15 days by following the process mentioned in the rules.

Enclosed Schedule 'A'

(1)



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Agenda of the Meeting

1. To inform parents about Regular lectures / practical / Tests / Exams/ Assessments to be conducted during the Year and that attendance is compulsory.
2. To appeal parents to pay prescribed fees regularly.
3. Advise parents to ensure compliance of dress code while attending physical classes.
4. Advise parents to ensure student complete homework and assignments and submit it within the time given by the College.

Yours faithfully,

Dr. Mamta Singh
Secretary

Parent-Teachers Association (PTA)
IES JUNIOR COLLEGE



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SCHDEULE - A

College Name : IES JUNIOR COLLEGE

Schedule for the PTA Meetings

Std	Div	Stream	Date of Meeting	Time of meeting
F.Y.J.C.	1	COMMERCE	14-Sept-2022	10.00 a.m. to 10.30 a.m.
F.Y.J.C.	1	SCIENCE	14-Sept-2022	2.00 p.m. TO 2.30 p.m.

Mamta Singh

Dr. Mamta Singh
Secretary

Parent-Teachers Association (PTA)
IES JUNIOR COLLEGE