

REF NO. IES/ORION/1/2021-22

DATE :- 01.06.2021

NOTICE: FEES FOR THE ACADEMIC YEAR 2021-22

1 Tuition Fees & Term Fees :-

Academic Year 2021-22			
Grade	Tuition Fee per month Rs.	Term Fee per Term Rs.	Fees for the Academic Year Rs.
JR.KG	7,300/-	7,300/-	1,02,200/-
SR.KG	7,300/-	7,300/-	1,02,200/-

The fee structure tabulated below, is only for the parents who are desirous of paying the entire years fees in advance, before 30th June of the Academic Year.

Grade	Tuition Fees for the Academic Year 2021-22 to be paid one time on or before 30.06.2021 Rs.	Term Fees for the Academic Year 2021-22 to be paid one time on or before 30.06.2021 Rs.	Total Rs.
JR.KG	84,096/-	14,016/-	98,112/-
SR.KG	84,096/-	14,016/-	98,112/-

2 MODE OF PAYMENT

a. All payments shall be made either by cheque or by NET Banking. No cash payment shall be accepted under any circumstances.

b. For payment through Net Banking, Bank details of the School are as follows:

Name of the School : IES ORION
Name of the Bank : THE SARASWAT CO-OP BANK LTD
Name of the Branch : HINDU COLONY
IFSC Code : SRCB0000409
MICR Code : 400088127

TYPE OF FEE	BANK ACCOUNT NAME	BANK ACCOUNT NUMBER
Tuition Fee	IES ORION KG TUITION FEE	409219100000216
Term Fee	IES ORION KG TERM FEE	409219100000213

3 LATE FEES

If either the Tuition Fee and / or the Term Fee is/ are not credited to the School Bank Account on or before the 5th of every calendar month, the same will be subject to late payment Fee of Rs.10 /- per day, for each head of default – that is, default in payment of Tuition Fee and default in payment of Term Fee will be charged separately.

4 MODES OF PAYMENT OF FEES

a. For Payment through Net Banking

- i. In case of parents making payment through Net Banking, after payment is made, an email may be sent by the parents to the Kindergarten email id **admin.orion@ies.edu**
- ii. In the subject of the email, the Name of the Student and Grade for which the Fees have been paid should be entered.
- iii. Complete details of payment made through Net Banking such as UTR No., Bank Account through which the payment has been made should be informed to the School to enable the School to reconcile the payment received and issue appropriate receipts.

b. For payment by cheque

- Cheques can be deposited by the parents either directly in the notified bank accounts or, can be dropped in the drop box in the Kindergarten premises / submitted to the Kindergarten administration office.
- If parents are depositing the cheque/s directly in the notified bank account or dropped in the drop box :
 - A. after payment is made, an email may be sent by the parents to the Kindergarten email id **admin.orion@ies.edu**
 - B. In the subject of the email, the Name of the Student and Grade for which the Fees have been paid should be entered and the cheque No., amount and drawer bank details should be disclosed.
 - C. This will help to reconcile the payment received and issue appropriate receipts.
- Parents are required to write the Name of the Student, Grade, Name of the Parent and their Mobile Number on the reverse of each cheque.
- D. Separate cheque is required for each Head of Fees i.e. Tuition Fee, Term Fee.

5 RECEIPTS

- a. Receipts will be emailed within 10 working days after the Fees are credited to the Kindergarten Bank Account. This is the default option for receipts.
- b. Parents desiring physical receipts are requested to visit the office during Kindergarten working days and hours for collection of physical receipts, after 10 days from the credit of the fees to the school fee account.

6 CORRECT NOTIFIED FEE AMOUNTS TO BE PAID

1. Parents are requested to ensure that correct notified amount is paid under each head of fees.
2. If the parents make any payment in part of the respective notified fee component, the same will not be considered as compliance of the fee payment schedule and the balance will be subject to late payment fee of Rs.10/- per day of default.

7 DISHONOUR OF CHEQUES / STOP PAYMENT INSTRUCTIONS

Any dishonour/ stop payment instruction of cheques issued by the parents towards any of the heads of fees will be treated as non-payment of fees and will be subject to late payment fee as calculated above, in addition to recovery of bank charges levied on the school for such cheque dishonour/ stop payment alongwith administrative charges.

KINDERGARTEN OFFICE WORKING HOURS DURING ORDERS OF COVID-19 RESTRICTIONS

The Kindergarten office working is subject to orders passed by the Government / MCGM. Parents are requested to check the working of the school office before visiting the office for any purposes.

Sd/-

Pratibha Prabhu

Principal