

**I.E.S. PADMAKAR DHAMDHERE,  
ENGLISH MEDIUM PRIMARY SCHOOL.  
HINDU COLONY.DADAR.MUMBAI – 400 014.**

**Minutes of the Parents Teachers Association EC held on 22<sup>nd</sup> August 2019.**

Minutes of the **First Meeting** of the **Parent Teachers' Association Executive Committee (PTAEC) 2019-20** of IES Padmakar Dhamdhare English Medium Primary School, Hindu Colony, Dadar, Mumbai-400 014, held on **22<sup>nd</sup> August 2019 at 1.00 pm** in the Teachers' room on the 3<sup>rd</sup> floor.

The following members attended the meeting of the PTAEC:

<b>Sr. No.</b>	<b>Name of the PTAEC Member</b>	<b>Designation</b>
1.	Smt. Anjana Roy	President
2.	Smt.Sneha Sanjay Pednekar	Vice-president
3.	Shri.Prakash Patke	Secretary
4.	Smt.Sharvari Devlekar	Jt. Secretary
5.	Shri.Nambi Raja	Jt. Secretary
6.	Smt.Subhadra Thevar	Teacher Member - Std. I
7.	Shri.Rohit D.Keluskar	Parent Member –Std. I
8.	Smt. Aarti Thakur	Teacher Member - Std. II
9.	Smt.Vrushali Vaibhav Naik	Parent Member –Std. II
10.	Smt. Rekha Karpe	Teacher Member - Std. III
11.	Smt.Vaibhavi Parag Nikam	Parent Member –Std. III
12.	Smt. Nutan Nalawade	Teacher Member - Std. IV
13.	Smt.Sneha S.Parki	Parent Member –Std. IV

Shri. Nitin Chande duly appointed videographer was also present from the commencement of the meeting for video recording proceedings.

The Meeting commenced at 1.00 p.m. The President Smt. Anjana J. Roy wished Good morning and welcomed all and declared that out of the total number of 13 PTAEC Members, all 13 members were present and attending the meeting. Therefore, the quorum required under the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, has been complied.

The President asked the members whether they had received the Notice dated 7<sup>th</sup> August 2019 along with the Agenda for today's meeting. All the members accepted that they have received this Notice.

**The President proceeded with the First item on the Agenda.**

1. **To grant leave of absence.** – No one was absent.

2. **Formative Exam.** As per the second point of the agenda, Principal madam informed every one that the written exam for Std.I and Std.II will be of 20 marks and Std.III & IV will be of 30marks. There will be a common paper for all the I.E.School . Portion will be of August, September and October. Paper pattern will be given by the Class teacher but no revision will be given. The exam will be taken from 9<sup>th</sup> October 2019 to 18<sup>th</sup> October 2019. 19<sup>th</sup> Oct will be kept as a spare day. The time-table of First Semester Exam will be given after Ganpati Vacation. Ganpati Vacation will be from 2<sup>nd</sup> September 2019 to 7<sup>th</sup> September 2019. Diwali vacation will be from 21<sup>st</sup> October to 6<sup>th</sup> November 2019. B.M.C. has not informed us about any exam to be conducted from their side. So, far no intimation from B.M.C. is received..

3. **Forth coming activities.**

As per the third point of agenda Principal madam informed about Mani Bhavan Competition.

- A) Principal Madam further elaborated that on 7<sup>th</sup> August for Std.I to II Recitation and Handwriting competition was conducted.
- B) The same Competition was conducted for Std.III & IV on 17<sup>th</sup> August 2019
- C) On 13<sup>th</sup> August 'Best out of waste" got over.
- D) On 16<sup>th</sup> August 2019 Camlin Drawing Competition were conducted.
- E) On 14<sup>th</sup> August Drawing and Handwriting Competition organized by Rangotsav got over.
- F) On 20<sup>th</sup> August Craft Competition was conducted.
- G) The First round of 'Story Telling', competition will be conducted on 27<sup>th</sup> August and final round will be held on 29<sup>th</sup> August 2019.
- H) Ganpati celebration will be there in the school on 31<sup>st</sup> August(Saturday). Principal madam invited everyone to come for Darshan from 11 am onwards. Children can come in party dress and they can bring only one incense stick. No flowers or garland is allowed. The school will leave at 11.00 am being the month end day. As already mentioned Ganpati Vacation will be from 2<sup>nd</sup> September to 7<sup>th</sup> September and the school will re-open on 9<sup>th</sup> September. On 12<sup>th</sup> September the school will remain closed on account of 'Anant Chaturdashi'
- I) Principal madam also announced that from 16<sup>th</sup> September to 21<sup>st</sup> September 'Reading Competition' will be conducted In the class. Best 3 children from each class will be selected. The Final round of 'Reading Competition' will be held on 21<sup>st</sup> September 2019.
- J) The First round of the 'Elocution Competition will be held on 23<sup>rd</sup> September. The following topics standard wise were given.  
Std.I – 1) My Pet 2).Road Safety. (Any one)  
Std.II – 1) The best thing about me is 2) Sleep is necessary  
Std.III – 1) My dream Vacation 2)The happiest day of my life.  
Std.IV - 1) If, I could talk with Animals.  
2) What I want to be when I grow up.

- K) The Principal madam also briefed about the 'Karate taekwondo' classes which has already started.
- L) The committee was also informed about 'Times NIE' workshop for children. For Std.I & II the topic was word Building. It was conducted on 19<sup>th</sup>, 20<sup>th</sup> and 21<sup>st</sup> August and for Std.III & IV, the topic was 'Study Skills'. The children were motivated to develop word building and study skills which will be useful to them when they go to secondary section. Principal madam stressed that listening skill is very important. Children should have habit of reading the entire lesson. Principal madam instructed that as a parent, one has to keep a check on the reading aspect. Reading should be developed from primary level itself. Children should develop listening, reading, learning and correction skills.
- M) Hindustan Times is also going to arrange a workshop for Std.I & II.  
Topic for Std.I – Story weaving .(How to built up the story aspect will be taught)  
Topic for Std.II - Classroom behaviour
- N) On 7<sup>th</sup> October 2019 – Saraswati Pooja will be conducted in the school. Children can come in colourful dress. During Navratri on Saraswati Pooja day we will conduct an activity of 'Grain Donation'. Children can bring packets of uncooked dal, rice, wheat etc. The packets can be donated to orphanage etc. The activity is named as "Joy of Giving"  
8<sup>th</sup> October – Dasherā will be a holiday.
- O) Principal madam also informed about the Transport Committee meeting which is conducted once or twice in a month. All the problems, regarding transportation are discussed in the meeting.

#### **4. To consider other matter with the permission of the chair.**

After discussing all the points, Madam asked for suggestions from the members.

1. Mr.Rohit Keluskar of Std.I requested a maid to be present in wash room especially during recess time. Principal madam informed that a every floor peons are there during recess. During recess children plays and splashes water on each other. A talk show on toilet habit will be arranged. Parents should also teach children toilet habits flushing habit after use to maintain hygiene in the school.
2. Mrs. Vaibhavi Nikam of Std.III-C informed that library books are not given to childred from June onwards Principal madam assured that she would look into the matter. Delay in issuance of My Diary might be a probable reason. Usually every Friday the story books are given to children and every Monday the children has to return it back. This is the practice followed since many years point was stressed.
- 3) Mrs. Vaibhavi Nikam of Std.III-C informed principal madam that parents approach them with individual complaints as they are the P.T.A.Members and also calls at odd hours for silly reasons. Principal madam instructed teachers to inform all the parent as soon as possible about the exact function and role of P.T.A. members so that the manace is wiped out.

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4) Mr Rohit Keluskar of Std.I said that as children are attached to social media if a small session for children is kept to keep them away from mobile will be appreciated . Principal madam stated that as parents are close to children they can play a very important role in keeping the child away from chatting gaming on mobile etc.

Principal madam also elaborated that every year we keep a workshop on 'Good touch & Bad touch' for children. This year also we will arrange for the same.

5) Principal madam invited the teachers representatives to discuss any problem from teachers side.

Smt.Subhadra teacher expressed that some of the parents don't even read the notice.

Parent of Std.I-C also said that many children in I – C doesn't complete their notice.

Principal madam said that if the child is present in the class than ultimately it's the child's responsibility to complete the notice and Home work.

6) Principal madam also informed that during natural calamities Parents can take their own call whether to send the child to school or not. Madam also cleared that if any exam is not conducted as per the time-table it will be taken last, is an understood fact. Principal madam also informed that the Open House will be on 30<sup>th</sup> September 2019

Principal madam expressed thanks to members as they spared their valuable time in the weekday to attend the meeting. The meeting got adjourned at 2.20 pm.

*P. Valcarsh.*

**Secretary PTAEC**  
Indian Education Society  
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